

Delaware County 911 Board Minutes

February 3, 2015 – 1:00 pm

Delaware County Commissioner's Meeting Room

In attendance: Patrick Brandt, Tom Homan, Chief Gary Vest, Sheriff Russ Martin, Capt. Scott Vance, Chief Michael Schuiling, County Administrator Tim Hansley, Asst. Chief Joe Pichert, Chief Gary Honeycutt, Commissioner Gary Merrell, Stephanie Burns, Steve Lutz, Aric Hostettler, and Sheila Perin

1. Pledge of Allegiance – meeting called to order by Chief Pijanowski.
2. Public Comment
 - a. No public comment
3. Chief Honeycutt made a motion to change the date of the October 7 meeting minutes to October 6.
 - a. Motion to accept minutes with revision date by Trustee Miley
 - b. Seconded by Chief Honeycutt
 - c. Approved
4. Approval of minutes of the December 17, 2014 special meeting
 - a. Mr. Homan asked that the minutes not be written in first person.
 - b. Motion to accept minutes made by Trustee Miley
 - c. Seconded by Chief Honeycutt
 - d. Approved
5. Approval of Administrative Committee meeting minutes from January 15, 2015
 - a. Motion to accept minutes by Commissioner Merrill
 - b. Seconded by Trustee Miley
 - c. Approved

A question was asked about the procedure for open meeting rules. Aric Hostettler explained about the meeting rules and was open to questions. Mr. Homan referenced documents by law. This issue will be placed on the agenda for administrative committee meeting for February 25, 2015. Chief Honeycutt reported the by-laws can be amended by a 7-day notice.

6. Director's Report

A question was raised regarding the report that was distributed by Mr. Brandt regarding the statistics in the report. Mr. Brandt explained that he can send an excel spreadsheet. There was an error with the reporting figures. The call count at 2:00 am shows 700+ calls due to a trunk issue. Frontier was called to fix this issue.

Mr. Brandt reported on Brown County. Wilson is no longer there. They rebuilt their run cards which helped with dispatch times.

Mr. Brandt also reported on the APCO demo. This event is open to attend in February to Brown County to observe.

Mr. Brandt reported on Del-comm employees: (2) are currently in training; there are (2) vacant full-time positions, and (2) vacant part-time positions.

7. Committee Reports

- a. Technical Committee – no report
- b. Standards and Procedure – no report
- c. Administrative – A demonstration by Auditor Kaitsa was given on January 17 for the levy in November. They are looking at taxing all residents instead of the unincorporated areas (Westerville, Dublin, and Columbus). The Auditor can then advise on what type of levy. The administrative committee will meet on February 25 to discuss fees and present this information at the March meeting.

8. Old Business

- a. Mr. Brandt would like to set up a demo with Brown County. He also stated that a new chair needs to be appointed for the technical committee. Chief Vest nominated Scott Vance, Chief Honeycutt seconded the motion.

9. New Business

- a. Mr. Brandt announced that Ms. Craig's last day with Del-comm will be 02-06-15.
- b. A resolution is on the Commissioner session agenda for 02-05-15 naming Sheila Perin as the Emergency Services Technician – a position that will be shared with EMS. A resolution naming Jason Hutchisson as the new commander is also on the agenda for 02-05-15.

10. Motion to adjourn was made by Trustee Miley, seconded by Sheriff Martin. Meeting was adjourned at 1:50 pm.