

Delaware County 9-1-1 Board Meeting  
March 15, 2018  
Delaware County Commissioners' Meeting Room

- Meeting was called to order at 14:04 PM.
- A motion to approve the minutes from the December 5, 2017 meeting was made by Chief Donahue, seconded by Commissioner Merrell. All voted Aye.
- Director Brandt went over his handout, listed below:
  - 9-1-1 Board:
  - Staffing: 2-part time vacancies
  - Union - Fact Finding hearing was held on Monday March 3<sup>rd</sup>
  
  - Stats
  - Calls:
  - Overall call volume down by 5,000 calls
  - 1600 still remains the busiest hour of the day
  - Friday is the busiest day of the week
  - July was our busiest month for calls.
  
  - ASAP to PSAP
  
  - 3,001 alarm processed
  
  - Cad:
  - July busiest month
  - Friday busiest day
  - 1700 busiest hour
  
  - Radio System:
  
  - 2017:
  - 6,783,413 Push to talks
  - 62 busies
  - May had the most busies May
  
  - Overall the busies are down by 15, had 62 in 2017 and 77 in 2016
  - 84,091 more Push to talks in 2017
  
  - Annual Report – In progress – as per by laws 1.E. Shall establish goals and objectives for the 9-1-1 Center on an annual basis
  
  - Goals:
  - Complete Text to 9-1-1 and educate residence on proper use
  - After the incident in Westerville, we increase our center preparedness for outside staff to assist in time of need.

- Work with the local school how to better prepare for emergencies.
- Financial Report:
  - 2017 Budget:
  - Revenue:
    - Estimated: \$4,569,261.53 Official: \$4,766,159.16 – Difference: \$196,897.63
  - Expenses:
    - Estimated: 4,199,992.52 Official: \$3,573,668.56 (2016 Carry Over: 13,341.93) Rollover 2,919 - Difference: 636,746.89
- Cash Balance – Jan 1, 2017 – \$1,166,166.94 - - Dec 31, 2017: \$2,358,657.54 Difference: \$1,192,490.60
- Wireless 9-1-1 Government Assistance Fund Reconciliation - Audit of Funds Completed.
- Committee Reports
  - By Laws:
    - The by-laws were handed out with track changes in them. The Board was asked to look over the changes and have any other changes back to Patrick by May 1<sup>st</sup>.
    - The Committee would like the Board to vote on new by-laws at the next meeting in May.
  - Budget:
    - The next levy would be placed on the 2020 ballot to start taking effect in 2021. A conversation will need to occur as to which kind of language the Board will like to have used (replacement, renewal) in the levy.
- Unfinished Business:
  - CALEA:
    - Continue to work on CALEA in effort to be certified in 2019. A mock assessment should take place in late 2018. Director Brandt will be traveling to Texas soon for CALEA training.
  - EMD Software:
    - APCO switched from New Horizon to IBM. They will grandfather the licensing but not the platform. The cost will be \$20,000.00. They have proposed \$10,000.00 in year one, \$10,000.00 in year two with maintenance beginning after that. There are three options: 1. Stay with current vendor 2. Build our own EMD system or 3. Go to a third party vendor (someone like First Responder EMD). Current contract goes thru October so the Board will need to decide what to do by July.
- New Business:
  - A motion was made by Sheriff Martin, seconded by Chief Donahue to move the September meeting to October 2, 2018 at 1:00 PM. All voted Aye.
  - A contract will be going before the commissioners for translation services. In the past, the department used Language Line. The new contract is with Voiance (billing at .82 per minute).
- A motion from Tom Homan, seconded by Chief Schuiling adjourned the meeting at 2:55 PM.