

Delaware County 911 Board

Minutes of April 3, 2012 Meeting

Delaware County Commissioner Meeting Room

In attendance: Chairman John Donahue, Vice Chair Russ Martin, Secretary Troy Morris, City Manager Tom Homan, City Manager Steve Lutz, Commissioner Ken O'Brien, Captain Scott Vance, Chief Gary Vest, Chief Gary Honeycutt, Trustee Charlie Miley, Interim Director Barb Temple, Operations Manager Brittany Craig, County Administrator Tim Hansley

1. Meeting called to order by Chairman Donahue at 1:00 p.m. with the Pledge of Allegiance
2. No public comment
3. Approval of Minutes- Chief Honeycutt made a motion to approve the minutes as presented with a second by City Manager Lutz. All in favor
4. Director's Report
 - See attached report
 - Discussion on Labor/Management meetings
 - Dispatch Working Group has been set and they are working on a meeting schedule
 - Next week is Telecommunicator Week, Monday (April 9, 2012) the Board of Commissioner will present a resolution at their meeting.
 - A feedback spreadsheet is available for review
 - Chief Donahue will present a letter to Telecommunicator's for the Board to recognize their efforts.
5. Committee Reports
 - A. Technology
 1. Mr. Brandt put together a "spreadsheet" to explain current technology
 2. Discussion on 2014 system upgrades
 3. Discussion on implementation of EMD, EFD, EPD. Discovered this is a bigger task than expected
 4. The installation of the fiber optics has delayed the opening of the back up center. A contact has been approved
 5. Re-banding has been discussed, VHF narrow banding in June
 - B. Standards and Protocol
 1. Chief Morris presented information
 2. Chief Donahue clarified mission of committee
 - C. Administrative Committee
 1. Discussion on feedback form with a status report in 48 hours
 2. Standard Operating Guidelines (three priorities)
 - a. Processing of calls
 - b. Storm Mode
 - c. Mayday
 3. Process of reviewing By-Laws
 4. Timeline of hiring process

- a. Chief Honeycutt made a motion to adopt the hiring process with a second by City Manager Lutz. Discussion by Chief Martin on advertising with a clarification that newspapers were a suggestion. All in favor
6. Unfinished Business
 - A. Wireless Surcharge
 - Chief Martin presented information that Ohio Fire Chief's, Buckeye State Sheriff Association, Ohio Chiefs of Police have met with legislators to discuss this matter
 - B. Strategic Plan
 - Director Temple has a rough draft of the process
7. New Business
8. Executive Session pursuant to Ohio Revised Code 121.22 (G) for the purpose of discipline of a public employee. Chief Vest motioned to enter at 1:40 p.m. with a second by Chief Honeycutt. Roll call vote, all in favor. Chief Vest motioned to leave at 1:48 p.m. with a second by Chief Martin. Roll call vote, all in favor.
9. Motion to adjourn by Chief Martin with a second by Chief Vest