

DELAWARE COUNTY 911 BOARD
MINUTES
June 7, 2011
DELAWARE COUNTY EOC

In attendance at the meeting was: Chairman Vest, City Manager Homan, Commissioner O'Brien, Chief Martin, Chief Vest, Chief Honeycutt, Chief Morris, Trustee Panzarella, 911 Director Greenlaw, and County Administrator Hansley.

Also Present: Patrick Brandt, Steve Lewis, Shelley Pfan and John Petrozzi

Not Present: City Manager Lutz, Chief Farmer and Chief Donahue

- I. Chief Vest called the meeting to order at 13:04 hrs with the Pledge of Allegiance.
 - a.) The minutes from the meeting held April 5, 2011 were reviewed and approved. A motion was made by City Manager Homan and seconded by Chief Morris to approve the minutes. Motion carried by all members present.

Voting Members Motion:

NAME	Approval of 04/05/11 Minutes
Motion Made By:	Homan
Motion Seconded By:	Morris
City Manager Homan	Yes
City Manager Lutz	Absent
Commissioner O'Brien	Yes
Sheriff Davis	Yes
Chief Martin	Yes
Chief Vest	Yes
Chief Honeycutt	Yes
Chief Donahue	Absent
Chief Morris	Yes
Trustee Panzarella	Yes
Chief Farmer	Absent

- II. Public Comment – None
- III. Technical Committee Report - None
- IV. Standards and Protocol - None
- V. Committee Reports- None

VI. Director's Report:

A. Director Greenlaw:

- i. Back-up Center will open in July
- ii. Training:
 - a. Six new certified APCO
 - b. Trouble with address location in Genoa. Did not originate with fire dispatch while trying to locate. (Telecommunicator error).
 - c. Address ranges in CAD
- iii. Firework group working on issues and policies. Police Dept. working group discussing issues, as well.
- iv. 9-1-1 Communications Center advertised for more positions. Trainees are still leaving during training. Now possibly considering four full time positions and four part time positions.
- v. Technology:
 - a. Problems with CAD. Recent meeting to discuss issues.
 - b. CAD is locking up every 30 minutes
 - c. Stakeholders Meeting: Off sight meeting with all involved. SQL Server Consultant included at meeting, as well.
 - d. SQL Serve problem will need to be identified.
 1. Second occurrence
 2. Replicate the Sheriff's Office database at the Communications Center
 3. Consultant replicated migrating Sheriff Office server. Steve Lewis provided SQL server history and recommends a consultant.
 - e. Ongoing discussion regarding potential solution to the CAD lock up issue.

VI. New Business:

- a. Sheriff Davis:
 - i. Sheriff requested an opportunity to meet with his IT Staff.
- b. Motion made at 13:40 hrs to move forward with the testing and review by the County's IT Department and Sheriff's IT Department to determine the solution to the ongoing CAD issues as recommended by the consultant.

Voting Members Motion:

NAME	Test & Review IT Depts.
Motion Made By:	Homan
Motion Seconded By:	Hansley
City Manager Homan	Yes
City Manager Lutz	Absent
Commissioner O'Brien	Yes
Sheriff Davis	Yes
Chief Martin	Yes
Chief Vest	Yes
Chief Honeycutt	Yes
Chief Donahue	Absent
Chief Morris	Yes
Trustee Panzarella	Yes
Chief Farmer	Absent

VII. Executive Session:

- i. Tom Homan suggested that when OWU is brought on, this action should go before the board. A motion was made by Tom Homan to break into Executive Session at 13:43 hrs. The motion was seconded by Tim Hansley.
- ii. A motion was made by Tim Hansley to break out of Executive Session at 13:58 hrs. Tom Homan seconded that motion.

Voting Members Motion:

NAME	Into Executive Session	Out of Executive Session
Motion Made By:	Homan	Hansley
Motion Seconded By:	Hansley	Homan
City Manager Homan	Yes	Yes
City Manager Lutz	Absent	Absent
Commissioner O'Brien	Yes	Yes
Sheriff Davis	Yes	Yes
Chief Martin	Yes	Yes
Chief Vest	Yes	Yes
Chief Honeycutt	Yes	Yes
Chief Donahue	Absent	Absent
Chief Morris	Yes	Yes
Trustee Panzarella	Yes	Yes
Chief Farmer	Absent	Absent

VIII. Adjournment:

- i. A motion was made by Chief Honeycutt to adjourn the meeting at 14:00 hrs. That motion was seconded by Tim Hansley.

IX. Next scheduled meeting: Aug. 2, 2011 at 1300 hrs.