

Delaware County 911 Board

Minutes of October 2, 2012 Meeting

Commissioner Meeting Room

In attendance: Chairman John Donahue, Vice Chairman Russ Martin, Secretary Troy Morris, City Manager Tom Homan, City Manager Steve Lutz, Commissioner Ken O'Brien, Chief Bruce Pijanowski, Trustee Charles Miley, Chief Rob Farmer, Interim Director Barb Temple, Jay Somerville, Operations Manager Brittany Craig, Captain Scott Vance

1. The meeting was called to order at 1 p.m. by Chairman Donahue with the Pledge of Allegiance
2. No Public comment
3. Chief Farmer motioned to approve the minutes with a second by City Manager Homan. All in favor.
4. Director's Report
 - a. See attached
 - b. The newest hiring process had 27 applicants
5. Committee Reports
 - a. Technical
 - Met September 24 to discuss the 2012 System upgrades. Options were provided by Motorola including an option for the MARCS system. A recommendation will be prepared by the November meeting.
 - CAD system lock ups were discussed. TransTech (a company that reviewed the system) made recommendations concerning the MDT (law enforcement) and the Sheriff Office and County IT departments found a concern with the bandwidth. TransTech also discussed server location and capacity of server and the bandwidth. Hardware updates have resolved majority of issues, but capacity of hardware may still be an issue. The IT departments are attempting to "over burden" the system to identify exact problem.
 - Chief Donahue mentioned thanks to Patrick Brandt and Mitch Aleshire for the research.
 - The back up center is completed with the exception of a small piece of fiber optics. Sheriff Martin suggested having a Board Meeting at the back up center.
 - Finalizing a couple open projects at next meeting on November 27.
 - b. Standards and Protocol
 1. Chief Pijanowski and Chief Farmer were only members present.
 - c. Administrative
 - By Law review in hands of Aric Hostetler at County Prosecutor's Office
 - Worked on Budget but with state legislation for 911 surcharge outstanding, the amount was still open.
6. Unfinished Business
 - a. Wireless surcharge
 - Mr. Somerville discussed that Governor Kasich was waiting for a list of people to place on the steering committee. First report due by November 15. Committee has to lay out the vision and how to finance the plan. Numerous people are involved and have been contacted. Chief Donahue asked if the Board would send letters of support for

continued collection. Chief Honeycutt motioned to provide letters of support with a second by Chief Farmer. All in favor.

- b. Strategic Plan
 - Item c. Hiring Process Review was grouped into this item.
 - Human Resources, Chairman Donahue, Administrator Hansley, Director Temple have met to identify a facilitator to move these items forward. The facilitator (Julie Novak) will be contacting members in order to get a background.
7. New Business
 - a. CAD was discussed in Technical Committee report
 - b. Budget
 - Director Temple presented a draft
 - Some revisions will be up-coming.
 - Administrative Committee will meet October 16, 2012 for final review
 - Captain Vance discussed Code Red and the time limit
 - c. Next meeting was discussed with Administrator Hansley advising he will make certain Jennifer Walraven will change the date and location.
 - d. Sheriff Martin asked about the policy for securing the center. Administrative Committee has reviewed a draft.
8. No executive session
9. Sheriff Martin motioned to adjourn with a second by Trustee Miley