

DELAWARE COUNTY 911 BOARD  
 MINUTES  
 October 4, 2011  
 DELAWARE COUNTY EOC

In attendance at the meeting was: Chairman Vest, City Manager Homan, Chief Martin, Chief Donahue, Chief Honeycutt, Chief Morris, Sheriff Davis, County Commissioner O'Brien, Powell City Manager Lutz, Trustee Manley and EMS Representative Michael Schuiling (in Rob Farmer's absence).

Also Present: Tim Hansley, Patrick Brandt, Brittany Craig, Brenda Hopkins, Stephanie Burns, Jon Burke, Allison Manning and Andrew Tobias.

Not Present: Trustee Manley, 9-1-1 Director Greenlaw and Lt. Knapp.

- I. Chief Vest called the meeting to order at 13:04 hrs with the Pledge of Allegiance.
  - a.) The minutes from the meeting held Sept. 6, 2011 were reviewed and approved at 13:06. A motion was made by Powell City Manager Lutz and seconded by Chief Donahue to approve the minutes. Motion carried by all members present.

**Voting Members Motion:**

NAME	Approval of 09/06/11 Minutes
Motion Made By:	Morris
Motion Seconded By:	Honeycutt
City Manager Homan	Yes
City Manager Lutz	Yes
Commissioner O'Brien	Yes
Sheriff Davis	Absent, late arrival at 13:16
Chief Martin	Yes
Chief Vest	Yes
Chief Honeycutt	Yes
Chief Donahue	Yes
Chief Morris	Yes
9-1-1 Director Greenlaw	Absent
Trustee Manley	Absent
Chief Farmer	Absent (replaced w/Schuiling)

II. Public Comment: None

III. Technical Committee None:

- IV. Administration
- a. City Manager Homan
- i. City Manager Homan discussed replacement regarding 9-1-1 Director Greenlaw's resignation.
- A motion was made to accept the resignation of Director Greenlaw at 13:07 hrs.

**Voting Members Motion:**

NAME	Recommendation to Accept 9-1-1 Director Greenlaw Resignation
Motion Made By:	Homan
Motion Seconded By:	Lutz
City Manager Homan	Yes
City Manager Lutz	Yes
Commissioner O'Brien	Yes
Sheriff Davis	Absent, late arrival at 13:16
Chief Martin	Yes
Chief Vest	Yes
Chief Honeycutt	Yes
Chief Donahue	Yes
Chief Morris	Yes
9-1-1 Director Greenlaw	Absent
Trustee Manley	Absent
Chief Farmer	Yes(replaced w/Schuiling)

- V. Committee Reports
- b. Brittany Craig
- i. Brittany Craig provided a figure of 51 emergency runs referencing 9-1-1 calls to the fairgrounds.
- ii. Specification details regarding command vehicle.
- A motion was made for the committee to intervene into Executive Session at 13:10 hrs.

**Voting Members Motion:**

NAME	Into Executive Session
Motion Made By:	Lutz
Motion Seconded By:	Donahue
City Manager Homan	Yes
City Manager Lutz	Yes
Commissioner O'Brien	Yes
Sheriff Davis	Absent, late arrival at 13:16
Chief Martin	Yes
Chief Vest	Yes
Chief Honeycutt	Yes
Chief Donahue	Yes
Chief Morris	Yes
9-1-1 Director Greenlaw	Absent
Trustee Manley	Absent
Chief Farmer	Yes (replaced w/ Schuiling)

- A motion was made for the committee to exit out of Executive Session at 13:27 hrs.

**Voting Members Motion:**

NAME	Out of Executive Session
Motion Made By:	Lutz
Motion Seconded By:	Sheriff Davis
City Manager Homan	Yes
City Manager Lutz	Yes
Commissioner O'Brien	Yes
Sheriff Davis	Yes
Chief Martin	Yes
Chief Vest	Yes
Chief Honeycutt	Yes
Chief Donahue	Yes
Chief Morris	Yes
9-1-1 Director Greenlaw	Absent
Trustee Manley	Absent
Chief Farmer	Yes (replaced w/ Schuiling)

- VI New Business
- c. City Manager Homan:
- i. City Manager Homan did not have any formal report as a result of Director Greenlaw's resignation.
- Interim Process: City Manager Homan and Chief Vest will meet with the County Commissioners to discuss the process.

- VII      Adjournment:
- A motion was made by Commissioner O'Brien to adjourn the meeting at 13:31 hrs. That motion was seconded by Chief Donahue. All members approved.
- VIII     Next scheduled Special Meeting to discuss Interim Director: October 11, 2011 at 0900 hrs.