

Delaware County 911 Board

November 5th, 2013

Delaware County Commissioners Meeting Room

In attendance: Chairman Gary Vest, Sheriff Russ Martin, Chief Bruce Pijanowski, Chief John Donahue, Chief Troy Morris, Trustee Charles Miley, Chief Mike Schuiling, Director Brian Gallagher, Lt. Shelley Pfan, Captain Scott Vance, Systems Manager Patrick Brandt, MARCS Representative Darryl Anderson

- I. Meeting called to order by Chair Gary Vest with the Pledge of Allegiance
- II. Public comment
 - a. Darryl Anderson with MARCS gave a presentation on the MARCS In-School Emergency Communication Radio Grant Opportunity
 - i. Director Galligher states the need to emphasize the use of cell phones for emergencies for schools that decide to utilize the radio system.
 - ii. Chief Vest discussed the need for a protocol for schools engaging in the grant opportunity:
 1. Emphasize the importance of when to use the emergency banter.
 - iii. Who will do the training?
 1. Law enforcement responsible for the development of training for school employees
 2. Emergency Communications responsible for the development of protocol and training for telecommunicators
 - iv. Manager Brandt advised Delaware Area Career Center North Campus is the only school in Delaware County to apply for the grant
- III. Approval of minutes from last meeting- motioned by Trustee Miley
 - a. Seconded by Chief Donahue
- IV. Director's Report
 - a. 2014 budget approval looking favorable
 - b. 1.4% increase due to new/updated contracts
 - i. Windstream, MARCS
 - c. Manager Brandt met with Motorola to discuss future upgrade
 - i. Possibly able to store equipment from Harris at Medic Station 8

- ii. May utilize the water tower site on Cheshire for storage of Motorola equipment
 - iii. Anticipated start will be mid-December; anticipated end date September 2014
 - d. Chief Donahue gave his compliments regarding the newsletter for Delaware County Emergency Communications
 - i. Director Galligher advise future publications will be enclosed within the Delaware County newsletter
 - ii. Chief Donahue requested information still be distributed to public safety agencies
- V. Technical Committee
 - a. Chief Donahue advised the committee has begun working on the EMD and EFD issues
 - i. Dispatch working group is now active
- VI. Standards and Protocols
 - a. Nothing to report
- VII. Administrative Committee
 - a. Nothing to report
- VIII. Old Business
 - a. MARCS Grant Opportunity
 - i. Chief Vest inquired if, as a whole, does the board want to endorse the MARCS radio opportunity grant?
 - 1. Can be utilized as an emergency button tied into a radio system
 - 2. Will work as a time that cell phones are down and during extreme scenarios
 - 3. Similar response as an "Officer Down" situation
 - ii. Chief Donahue recommended a secondary Law Enforcement committee be assigned
 - iii. Chief Pijanowski agreed
 - iv. Chief Vest suggested the Law Enforcement committee include Commissioner Merrell and the Emergency Communications center
 - v. Sheriff Martin inquired the outcome of the superintendent's meeting
 - 1. Chief Pijanowski advised the superintendents had beliefs that cell phones had better 911 usage
 - vi. Lt Pfan advised with the appropriate representation, training, and protocols in place, might be beneficial
 - vii. Chief Pijanowski motioned to form a committee
 - 1. Sheriff Martin seconded the motion
 - 2. Motion passed
 - viii. Trustee Miley suggested to make a recommendation for or against as a whole

- ix. Chief Vest advised to have a protocol in place if schools decide to participate
- b. Director Galligher referred to the Department of Administrative services referencing the MARCS tower
 - i. Stated that if the board members write letters concerning the move, it might prove damaging to the cause
 - ii. Status appears that tower will remain at the current location
 - 1. Systems Manager Brandt advised documentation can be sent to CIO Brian Blair for documentation purposes
 - a. Director Galligher recommended Systems Manager Brandt send documentation to Brian Blair if necessary
 - iii. Chief Vest motioned to sustain the motion to write elected officials about the concern over the movement of the MARCS tower
 - 1. Motion passed
 - iv. Chief Donahue motioned to give authority to staff to take appropriate action regarding the MARCS tower movement if necessary
 - 1. Motion passed
 - v. Chief Vest referred to Chief Pijanowski to establish committee to discuss MARCS grant opportunity
 - 1. Chief Pijanowski advised that anticipated committee would include Commissioner Merrell, representative from law enforcement including Powell, Delaware City, Genoa, Jay Somerville from Northwest Dispatch
 - 2. Captain Vance advised may ask representatives from agencies with possibly affected jurisdictions
 - 3. Chief Vest suggested have a meeting, and those that can attend, advise them of the benefits and/or restrictions associated with the grant
 - vi. Chief Vest advised at next 911 board meeting
 - 1. Secretary will need to be elected
 - 2. Vice Chair will go to chair
 - 3. Prepare nominations
 - 4. December 3rd, 2013 at 1:00 pm

IX. Meeting Adjourned