

Delaware County 911 Board

Minutes of December 4, 2012 Meeting

Commissioner Meeting Room

In attendance: Chairman John Donahue, Secretary Troy Morris, City Manager Tom Homan, Commissioner Ken O'Brien, Chief Bruce Pijanowski, Chief Gary Vest, Chief Gary Honeycutt, Trustee Charlie Miley, Chief Rob Farmer, Interim Director Barb Temple, Captain Scott Vance, County Administrator Tim Hansley, Operations Manager Brittany Craig, Jay Somerville, Patrick Brandt

1. Meeting called to order by Chairman John Donahue at 1:05 p.m. with the Pledge of Allegiance
2. No public comment
3. Chief Farmer motioned to approve the minutes with a second by Chief Vest. All in favor
4. Director's Report
 - a. See attached Year End Review
 - b. Commissioner O'Brien asked reference the status of the back-up center located at Orange Township Station 361. He questioned the use of a dedicated T-1 line as opposed to fiber optic. Captain Vance and Mr. Brandt advised LEADS rules required the use of T-1. Mr. Brandt also advised that the last piece of needed fiber optic was being worked on.
 - c. Chief Farmer asked about the number of vacancies (four) and the plan to replace two at a time as opposed to the four. Interim Director Temple advised that placing that many new employees in the center was problematic due to the required work load on instructors and the employees ability to maintain the pace. Commissioner O'Brien spoke on his desire to get the center up to full staff.
 - d. Mr. Homan asked questions concerning the budget. His concern was where the funds were coming from with the loss of the 911 surcharge. It was reported that to overcome the loss, the general fund was supplementing. Mr. Somerville discussed the status of legislation concerning 911 surcharge. H.B. 360 has been written to cover the pre-paid telephone and cards that have not been paying into the fund. As a whole the legislation currently is written as \$.25 as opposed to the \$.28 but the surcharge will be permanent with no sunset clause. A piece of the legislation also requires that PSAPs be consolidated. A steering committee has been created and are in process of creating guidelines. Mr. Somerville also discussed dates for collections. Chair Donahue mentioned the letter of support which had been put on hold on advice of the County Administrator's Association. The letter will be drafted and sent soon.
5. Committee Reports
 - a. Technical (Worked on outstanding issues)
 - EMD/EFD Proposals
 - 2014 Radio Upgrade- Mr. Brandt reviewed statistics by site and provided the Board with the information provided to the Board of Commissioners. Chief Honeycutt questioned the reduction in estimated cost from \$14 million to \$8 million. Mr. Brandt advised it was due to state bid prices. Commissioner O'Brien asked about some of the figures and the end of life time frame. Chief Donahue discussed further upgrades and associated cost with mobile and portable radios. The technical committee will review these.
 - b. Standards and Protocols- Committee on hold

- c. Administrative- Committee on hold
6. Unfinished Business
 - a. 911 Surcharge- Discussed earlier
 - b. Moved to Novak Report
 - c. Moved to Novak Report
 - d. CAD- Discussion in Technical Committee
 - e. Budget- Discussed in Director's Report
7. New Business
 - a. Novak Report
 - Chief Donahue thanked all for participating
 - City Manager Homan moved that the report be adopted with a second by Chief Vest. All in favor with an abstention by Commissioner O'Brien
 - Chief Donahue mentioned for the City and County attorneys move forward with drafting a revised agreement.
 - b. Election of Officers
 - Sheriff Martin has declined position of chairman and asked that Chief Vest replace him.
 - Chief Farmer nominated Chief Vest to serve as Chair with a second by Chief Pijanowski. Trustee Miley motioned to close the nominations with a second by Chief Honeycutt.
 - Chief Honeycutt nominated Chief Morris for Vice Chair with a second by Chief Farmer. Commissioner O'Brien motioned to close the nominations with a second by Chief Pijanowski.
 - Chief Honeycutt nominated Chief Farmer for position of secretary with a second by Chief Vest. Trustee Miley motioned to close the nominations with a second by Commissioner O'Brien.
 - City Manager Homan motioned to close the slate with a second by Chief Honeycutt.
 - c. Next Meeting is January 8, 2013 at 1:00 p.m.
8. Executive Session
 - a. Chief Honeycutt moved to enter into executive session for the purpose of appointment, employment, promotion and demotion per the Ohio Revised Code Section 121.22 G. Chief Farmer seconded the motion. All voted in favor. Entered into Executive session at 2:45 p.m.
 - b. Chief Honeycutt moved to leave executive session with a second by Chief Farmer. All voted in favor. Exited executive session at 3:42 p.m.
9. Chief Farmer motioned to adjourn with a second by Chief Honeycutt.