

DELAWARE COUNTY 911 BOARD
 MINUTES
 December 6, 2011
 DELAWARE COUNTY EOC

In attendance at the meeting was: City Manager Homan, Powell City Manager Lutz, Chief Martin, Chief Donahue, Chief Honeycutt, County Commissioner O'Brien, Interim 9-1-1 Director Temple and EMS Representative Farmer.

Also Present: Shelley Pfan, Patrick Brandt, Brittany Craig, Michael Schuiling, Dawn Huston and Joseph Amicucci.

Not Present: Sheriff Davis, Chief Vest and Trustee Manley.

- I. Public Comment: None
- II. Chief Donahue called the meeting to order at 13:04 hrs. with the Pledge of Allegiance.
 - a.) The minutes from the meeting held November 1, 2011 was reviewed and approved at 13:06. A motion was made by Chief Honeycutt to approve the November 1, 2011 minutes and seconded by Chief Morris.

Voting Members Motion:

NAME	Approval of 11/01/11 Minutes
Motion Made By:	Honeycutt
Motion Seconded By:	Morris
City Manager Homan	Yes
City Manager Lutz	Yes
Commissioner O'Brien	Yes
Sheriff Davis	Absent
Chief Martin	Yes
Chief Vest	Absent
Chief Honeycutt	Yes
Chief Donahue	Yes
Chief Morris	Yes
Interim 9-1-1 Director Temple	Yes
Trustee Manley	Absent
Chief Farmer	Yes

III. Technical Committee: None

IV. Standards and Protocol: None

V. Administrative: To be rescheduled

VI. Interim Director's Reports

a. Barb Temple

- Two part time dispatcher's were released: One fire/one police.
 - One resignation; Lee Ann Collie
 - Currently 22 fulltime and 2 part time employed.
 - EMA Grant used for training room/ furniture for conference room.
 - Two complaints from EMS under investigation.
 - Budget and December expenditures discussion.
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- A motion was made for a recommendation that the Interim Director work with the County Staff to investigate a disciplinary matter. City Manager Homan made the motion regarding the above and Chief Honeycutt seconded that motion.

Voting Members Motion:

NAME	Recommendation for the Interim Director and County Staff to work together regarding the investigation of a disciplinary matter.
Motion Made By:	Homan
Motion Seconded By:	Honeycutt
City Manager Homan	Yes
City Manager Lutz	Yes
Commissioner O'Brien	Yes
Sheriff Davis	Absent
Chief Martin	Yes
Chief Vest	Absent
Chief Honeycutt	Yes
Chief Donahue	Yes
Chief Morris	Yes
Interim Director Temple	Yes
Trustee Manley	Absent
Chief Farmer	Yes

VII Unfinished Business:

- Tim Hansley working on an MOU with Dublin/Jay Somerville
- Jay Somerville will be available for staff meetings and training.

VIII New Business:

- Captain Amicucci from Ohio Health discussed communication improvement.
Patrick Brandt will provide effective communication with Ohio Health.

Election of Officers:

- A motion was made by Chief Martin to nominate Chief Donahue as the 911 Board Committee Chairman for 2012. Chief Honeycutt seconded that motion.

Voting Members Motion:

NAME	Chief John Donahue nominated as Chairman for the 2012 Delaware County 911 Board
Motion Made By:	Martin
Motion Seconded By:	Honeycutt
City Manager Homan	Yes
City Manager Lutz	Yes
Commissioner O'Brien	Yes
Sheriff Davis	Absent
Chief Martin	Yes
Chief Vest	Absent
Chief Honeycutt	Yes
Chief Donahue	Yes
Chief Morris	Yes
Interim Director Temple	Yes
Trustee Manley	Absent
Chief Farmer	Yes

- A motion was made by Chief Farmer to nominate Chief Martin as the 911 Board Committee Vice Chairman for 2012. City Manager Lutz seconded that motion.

Voting Members Motion:

NAME	Chief Russ Martin nominated as Vice Chairman for the 2012 Delaware County 911 Board
Motion Made By:	Farmer
Motion Seconded By:	Lutz
City Manager Homan	Yes
City Manager Lutz	Yes
Commissioner O'Brien	Yes
Sheriff Davis	Absent
Chief Martin	Yes
Chief Vest	Absent
Chief Honeycutt	Yes
Chief Donahue	Yes
Chief Morris	Yes
Interim Director Temple	Yes
Trustee Manley	Absent
Chief Farmer	Yes

- A motion was made by City Manger Homan to nominate Chief Morris as the 911 Board Committee Secretary for 2012. City Manager Lutz seconded the motion.

Voting Members Motion:

NAME	Chief Troy Morris nominated as Secretary for the 2012 Delaware County 911 Board
Motion Made By:	Homan
Motion Seconded By:	Lutz
City Manager Homan	Yes
City Manager Lutz	Yes
Commissioner O'Brien	Yes
Sheriff Davis	Absent
Chief Martin	Yes
Chief Vest	Absent
Chief Honeycutt	Yes
Chief Donahue	Yes
Chief Morris	Yes
Interim Director Temple	Yes
Trustee Manley	Absent
Chief Farmer	Yes

- A motion was made by Chief Farmer for the 911 Board to schedule a Special Meeting on Monday, December 12, 2011 at 1:00 pm. regarding employment matters and to possibly intervene into Executive Session at this special meeting. Chief Morris seconded the motion.

Voting Members Motion:

NAME	A Special meeting to be held on Monday, December 12, 2011 at 1:00 pm in the Delaware County EOC Room.
Motion Made By:	Farmer
Motion Seconded By:	Morris
City Manager Homan	Yes
City Manager Lutz	Yes
Commissioner O'Brien	Yes
Sheriff Davis	Absent
Chief Martin	Yes
Chief Vest	Absent
Chief Honeycutt	Yes
Chief Donahue	Yes
Chief Morris	Yes
Interim Director Temple	Yes
Trustee Manley	Absent
Chief Farmer	Yes

IX Adjourning into Executive Session

- A motion was made by Chief Farmer for members of the Delaware County 911 Board to adjourn into Executive Session for consideration of discipline at 13:27 hrs. Commissioner O'Brien seconded the motion.

Voting Members Motion:

NAME	Into Executive Session at 13:27 hrs
Motion Made By:	Farmer
Motion Seconded By:	O'Brien
City Manager Homan	Yes
City Manager Lutz	Yes
Commissioner O'Brien	Yes
Sheriff Davis	Absent
Chief Martin	Yes
Chief Vest	Absent
Chief Honeycutt	Yes
Chief Donahue	Yes
Chief Morris	Yes
Interim Director Temple	Yes
Trustee Manley	Absent
Chief Farmer	Yes

- A motion was made by City Manager Homan for members of the Delaware County 911 Board to exit Executive Session for consideration of discipline at 14:04 hrs. Commissioner O'Brien seconded the motion.

Voting Members Motion:

NAME	Exit Executive Session at 14:04 hrs
Motion Made By:	Homan
Motion Seconded By:	O'Brien
City Manager Homan	Yes
City Manager Lutz	Yes
Commissioner O'Brien	Yes
Sheriff Davis	Absent
Chief Martin	Yes
Chief Vest	Absent
Chief Honeycutt	Yes
Chief Donahue	Yes
Chief Morris	Yes
Interim Director Temple	Yes
Trustee Manley	Absent
Chief Farmer	Yes

X Adjournment

- A motion was made by City Manager to adjourn the meeting at 14:09 hrs. The motion was seconded by Chief Farmer. All members approved.

XI Next scheduled Special Meeting will be held Monday, December 12, 2011 at 1300 hrs. to discuss employment disciplinary matters.

Next scheduled Regular Meeting will be January 3, 2011 at 1300 hrs.