



DELAWARE COUNTY EMERGENCY COMMUNICATIONS

10 COURT STREET, DELAWARE, OHIO 43015

MAIN: 740-833-2160 FAX: 740-833-2159

Delaware County 911 Board

Minutes

December 2, 2014

Delaware County Commissioners Meeting Room

1:00 PM

In attendance: Chairman Troy Morris, City Manager Tom Homan, Captain Scott Vance, Chief Bruce Pijanowski, Chief Gary Vest, Trustee Charles Miley, Chief Jeff Wilson, County Administrator Hansley, Assistant Chief Joe Pichert, Director Jay Somerville, and Interim Director Patrick Brandt

1. Pledge of Allegiance - Meeting called to order by Chief Morris
2. Public comment
 - a. No Public Comment
3. Reading and approval of minutes from October 7th meeting
 - a. Motion to accept the minutes by: Mr. Homan
 - b. 2nd By: Trustee Miley
 - c. Approved
4. Director's report
 - a. New Hires - Kadi Scheeler and Staci Reardon just started. We currently have James Staumbaugh and Mark Smith in training as well
 - b. Radio System Upgrade - This is to be completed on 12/9 - scheduled to have a short outage. I've notified all involved
 - c. In looking at our training most trainers and supervisors have not had any training. I have all the trainers taking APCO CTO Course. All Tour Commander and Interim Director Brandt are taking Communication Center Supervisor Course. Ms. Adair, Ms. Jacobs, and Interim Director Brandt are also taking Com. Center Staffing and Employee Retention.



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- d. Budget – Our 2015 budget was approved as requested.
 - e. Working on Chief Honeycutts request for dispatch times.
 - f. With Brittany leaving and the Operations Manager position vacant I'm working on a new organization chart.
 - g. Brian is expected to return August 2015.
 - h. Brown County has installed the APCO software they are awaiting certification of the installation. Once complete we will be traveling to Brown County.
 - i. Recently spoke with Alerts about Motorola Interface with radio system. County in PA is behind on their installation. Mark has indicated when the interface is complete we could demo if interested. I informed Alerts I would be open to be a demo site.
 - j. I also want to review our staffing number after the first of the year. I do not like having 4 people from 0600-1000 especially in the winter.
5. Committee reports
- a. Technical committee – Have not met
 - b. Standards and protocols – Have not met
 - c. Administrative – Scheduled a meeting for December 17th at 3:00 pm
6. Old Business
- a. EMD/EFD/EPD – Brown County - See Director's report
7. New business
- a. 2015 Meeting Dates – All meeting will be at 1:00pm in the Commissioner Meeting Room –
 - i. Motion made by Mr. Homan to have the dates on: February 3rd , April 7th , June 2nd , August 4th , October 10th , and December 1st - Motion was 2nd by Trustee Miley – Motion Carried



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- b. 2015 President/Vice President Motion by Mr. Homan to open the Nominations, 2nd by Vest - Chief Pijanowski for President - Closed the Nominations Chief Vest - Motion on Chief Pijanowski by Mr. Homan, 2nd by Chief Vest - Motion Carried - Chief Pijanowski President
 - c. Vice President - Open Nominations - Mr. Homan, 2nd by Chief Wilson - Chief Wilson for VP - Closed Nominations - Chief Vest, 2nd Trustee Miley - Vote on Chief Wilson, Motion By Chief Vest, 2nd Trustee Miley - Motion Carried
 - d. Secretary - Open Nominations - Mr. Homan, 2nd Chief Vest - Trustee Miley - Close Nominations - Mr. Homan, 2nd Chief Vest - Vote on Trustee Miley Motion by Mr. Homan, 2nd Chief Vest - Motion Carried
8. Adjourning into Executive Session (if necessary) - Not Needed
9. Other Business
- a. Introduced Assistant Chief Pichert - Berlin Township Fire Department
 - b. Chief Morris - Thank you to all this is his last meeting
10. Adjournment - Motion by Trustee Miley, 2nd Chief Vest - Adjourn at 1:20pm