

DELAWARE COUNTY 911 BOARD
MINUTES
December 14, 2010
DELAWARE COUNTY EOC

In attendance at the meeting was: Chairman Honeycutt, Chief Martin, Chief Vest, Chief Donahue, Chief Farmer, Trustee Panzarella and 911 Director Greenlaw.

Also Present: Brittany Craig, Patrick Brandt, Stephanie Burns, and Shelley Phar

Not Present: City Manager Lutz, City Manager Homan, Commissioner O'Brien, Sheriff Davis and Chief Morris

- I. Chairman Honeycutt called the meeting to order at 1:04 p.m with the Pledge of Allegiance. A quorum was not present so formal action was not taken by the 911 Board.
- II. Public Comment - None
- III. Committee Report
 - A. Technical Committee
 - i. Chief Donahue reported that a meeting was held earlier that day.
 - ii. Discussed the Patriot system being operational. Much work has been done and a big thanks to Patrick and Mike on their work.
 - iii. Final contractual work is being done for the ability to move forward with the back-up center at the Orange Twp FD.
 - iv. Two grants are being submitted for the Urban Area Security Initiative Grant (UASI). The first grant is for the replacement of the communication van. The second grant is for Motobridge to patch radios together at the back-up center.
 - v. A few items still need to be completed to wrap up on the technology issues related to consolidation.
 - B. Standards and Protocols
 - i. Chief Farmer will be scheduling a meeting to develop a recommended policy related to handling 800 radio access by agencies outside Delaware Co.
 - C. Administrative
 - i. 911 Director Greenlaw's evaluation is still waiting on one evaluation/comment to be submitted.
 - D. 911/Communication Levy - None
- IV. 911 Director Report
 - A. ProQa – Consultants from ProQa were in and completed their assessment and felt the 911 Center was well positioned for pursuing Accreditation. The report was very favorable towards the 911 Center. They did identify

that the Sheriff's office should focus on training their personnel towards EPD. Without their pursuit of EPD, there would be inconsistencies in the law dispatch operation as a whole in the County.

- B. Personnel – They are continuing to move forward with the hiring of 6 full-time dispatchers and several part-time personnel. 911 Director expressed his appreciation with Delaware PD conducting the background checks. He hopes to submit the names to the County Commissioners in mid-January.
- C. The committee also discussed the failure of the tax levy. A lengthy discussion followed related to the 2011 budget.
 - i. Chief Donahue stated that he had understood that with the proposed budget, requested radios were not going to be funded. In addition, the funding to the 911 Center from the General Fund was going to be cut, resulting in the 911 Center being funded solely from the 911 Levy.
 - ii. 911 Director Greenlaw explained that he had learned there was a change in the anticipated funds to be carried over in 2011 budget. The first reason was the initial payment to reimbursement the City. The second reason is the General Fund advanced the 911 Fund for the second payment to the City of 911 Funds and this will need to be reimbursed in 2011. The third reason is the removal of General Fund allocation.
 - iii. Discussion followed related to the General Fund allocation. It was explained that a previous Assistant Prosecutor had ruled that the General Fund was responsible for some of the support of the 911/Communication System. Since then, this has been reviewed again and now it has been determined that the General Fund is not responsible for supporting the system.
 - iv. With the proposed budget, the expected 2011 ending balance is projected to be \$380,000. This is below the 911 Board's desire to have a carry-over balance of \$500,000.
 - v. In the proposed budget, the radio purchase and replacement was removed. The additional cost was calculated to be \$220,000.
 - vi. 911 Director Greenlaw stated he has concerns with letting technology go. It is hard to catch-up if you let the technology pass.
 - vii. Chief Honeycutt stated that he has safety concerns related to the lack of funding.
 - viii. Chief Vest stated that a meeting should be planned with the County related to this and prior to the adoption of the County Budget. In preparation of this, we need copies of the current and proposed expenses/revenues. It is essential that the levy gets passed.
 - ix. Questions were also raised with the budget not being presented to the 911 Board. This was an apparent oversight as part of the transition with the appointment of a new County Administrator and the focus on the 911 Levy.

- x. 911 Director pointed out that a new maintenance contract has been signed with Motorola that will save approximately \$175,000 annually due to the hiring of Mike Sabino.
- xi. Trustee Panzarella stated that he sees that the Commissioners need to be asked about their approach of removing the funds. He stated that if sales tax is projected in being down, if nothing else, it should be noted that as additional funding is generated, that we have a placeholder for re-supplementing.
- xii. Chief Honeycutt stated that he will request a meeting with the new County Administrator.
- xiii. Chief Vest stated that the 911 Board should shoulder the burden of making the decisions related to the 911 funding, not the 911 Director.

V. Unfinished Business - None

VI. New Business

- A. Department of Homeland Security/Access Request (No Action)
- B. Elections (No Action)

VII. General Discussion related to Consolidation

- A. 911 Director Greenlaw stated that there has been some concerns raised by Delaware PD related to the consolidation. He asked Chief Martin on how this has been progressing.
- B. Chief Martin stated that there are still issues that exist. Some of these issues included problems with the operations of the new MDT's and requested information being provided to the wrong units. Chief Martin stated that they are currently conducting a survey of field units for feedback. He is still seeing concerns come across his desk. He appreciated the feedback received on issues from Brittany.
- C. Chief Martin stated that he has been encouraged by the feedback received with the Officer's coming in and observing the 911 Center.

VIII. There being no further business before the Board, the board ended the meeting at 2:10 p.m.

IX. Next meeting is scheduled for January 4, 2011.