

DELAWARE COUNTY 911 BOARD  
MINUTES  
December 2, 2008  
DELAWARE COUNTY EOC

In attendance at the meeting was: Tom Homan, Steve Lutz, Chief Vest, Chief Tom Stewart (for Chief Honeycutt), Chief McIntire, Chief Donahue and Chief Farmer.

Absent: Glenn Evans, Sheriff Walter L. Davis and Bill Shively

Also in Attendance: Gloria Rose-James, Dave Cannon, Shelley Pfan, and Stephanie Stephens

- I. Chairman Homan called the meeting to order at 1:12 p.m with the Pledge of Allegiance.
- II. Reading and Approval of Minutes
  - A. Motion to approve the minutes of November 18 and 19, 2008 as presented by Chief Farmer, seconded by Chief Vest, and passed unanimously.
- III. Committee Report
  - A. Technical Committee – None
  - B. Standards and Protocols – None
  - C. Administrative –None
- IV. Unfinished Business
  - A. Kimball Consulting - Chairman Homan reviewed the status of the proposed contract with Kimball Consulting.

Dave Cannon stated that he has reviewed the contract and Kimball Consulting brings value to the 911 Center as proposed. The 9-1-1 Center has been without a Director for 18 months. This is the next step needed for the 9-1-1 Center. He would have liked to see Kimball have more time on site.

Chief Vest asked who is going to be the agencies point of contact.

Dave Cannon stated that if it is dealing with a call, then continue going to the 9-1-1 Center's CO. If it is about the 9-1-1 Center, then go to him.

Chief Vest asked that we have been meeting 2 times per month. Any reason why we should not be back out advertising for a new Director?

Dave Cannon stated that he has spoken with both newly elected Commissioners and he is not sure the direction these commissioners will take related to the Sheriff or the 9-1-1 Board running the 9-1-1 Center.

Chairman Homan stated that he has spoken with Tommy Thompson, but has missed O'Brien. He has expressed that this is a major issue and needs to be thought through. Chairman Homan asked Dave Cannon what is the next step in the process of getting the contract approved.

Dave Cannon stated the contract will go to the Prosecutor for review. A PO request will then be made. The PO will be reviewed by the Auditor, and then once approved, be sent to the County Commissioners. This will take approximately 2 weeks.

Chief Donahue asked Dave Cannon if his only concern with the contract was the length of time each week Kimball would be on-site.

Dave Cannon stated all else looked good.

Chairman Homan stated that the 9-1-1 Board has already voted to move forward with the contract and asked if anything further was needed.

Dave Cannon stated nothing else was needed.

## V. New Business

- A. Dave Cannon stated that he has been approached by OWU and Otterbein University to provide 9-1-1 Communications to their agencies. He is meeting at 2:00 p.m. today and asked if others could attend. Representatives from the Sheriff Office, Delaware PD and Chief Donahue stated could attend the meeting.

Chief Vest asked if this would be a fee-based service as it is non-public based agencies.

Dave Cannon stated that it would be fee-based and they are aware of this. They have spoken to other entities as well.

- B. Elections

Chairman Homan stated that the adopted By-Lays identify that during December, the 9-1-1 Board is to elect officers. Chairman Homan has spoken to the Officers and they are interested in continuing to serve. He expects to make a lot of headway in 2009.

Motion by Chief Vest and seconded by Steve Lutz to reappoint the officers for the 2009 year. Motion approved unanimously.

- C. Chairman Homan stated that he would like to meet with the 9-1-1 center personnel to provide an update, and it was identified that after the meeting was a good time.
  - D. It was suggested to ask the elected Commissioners to attend the next meeting on December 16. Chairman Homan stated that he will make contact.
- VI. There being no further business before the Board, Motion by Chief McIntire and seconded by Chief Vest to adjourn. Passed unanimously at 13:34 p.m.
- VII. Next meeting is scheduled for December 16.