

DELAWARE COUNTY 911 BOARD
MINUTES
July 1, 2010
DELAWARE COUNTY COMMISSIONERS MEETING ROOM

In attendance at the meeting was: Chairman Gary Honeycutt, City Manager Homan, City Manager Lutz, Commissioner Ken O'Brien, Trustee Phil Panzarella, Chief Martin, Chief Vest, Chief Donahue, Chief Morris, Chief Farmer, and 911 Director Greenlaw.

Also Present: Brittany Craig, Andrew Tobias, Patrick Brandt, Shari Baker, George Kaitsa, Leetha George and Stephanie Burns

Not Present: Sheriff Davis

I. Chairman Honeycutt called the meeting to order at 1:02 p.m with the Pledge of Allegiance.

II. Reading and Approval of Minutes

A. Motion by Commissioner O'Brien and seconded by City Manager Lutz to accept the Minutes of May 11, 2010. Motion carried unanimously.

B. Motion by Chief Farmer and seconded by City Manager Lutz to accept the Minutes of June 15, 2010. Motion carried unanimously.

III. Public Comment - None

IV. Committee Report

A. Technical Committee – None

B. Standards and Protocols – None

C. Administrative

City Manager Tom Homan stated that the Administrative Committee had met and reviewed numerous options related to the need for a 911 Levy. The existing Levy expires at the end of 2011. The Committee looked at the future operational capital costs of the Center. The Committee also worked with George Kaitsa related to the projected revenues. The Committee indicated that the preference is to place the Levy on in the November 2010 ballot regardless of the Options chosen.

911 Director Greenlaw stated that his office projected the budget expenses out for a five year term that included a 3% annual increase. The largest costs for the operation are for personnel costs. The radio system is due for an upgrade in 2014 that is projected at \$4.5 million. Concerns were raised that the State cellular telephone tax is due to expire in 2012. Since the revenue is not known to be extended, this was not included in the future costs after 2012.

City Manager Homan stated that the current levy mileage is 0.45 mills.

George Kaitsa presented two documents (attached) indicating three options that have been recommended for review by the Administrative Committee. The options are as follows:

- a. Option 1 - A combined 0.45 and 0.62 mills for 2011, and a single 0.62 mills for the remainder of the levy.
- b. Option 2 - A single 0.70 mills beginning in 2012, upon the expiration of the 0.45 mills.
- c. Option 3 - A single 0.75 mills beginning in 2012, upon the expiration of the 0.45 mills.

The first document provided an overview of the fund balance for each year and option, with the projected expenses and revenues. The second document was an overview of the costs for each option based on a \$100,000 and \$200,000 home, for the levy duration.

Trustee Panzarella indicated the need to maintain enough of a fund balance, but not create excess funds. The goal has been to maintain \$500,000 in carry-over each year.

911 Director Greenlaw indicated that the 2012 wireless funding will expire and this has been taken into account in the projection. If the funding does get extended, this could allow the radio system upgrade to be paid off earlier.

Chief Donahue asked if the radio upgrade included the replacement of the infrastructure and mobile/portable radios. Patrick Brandt indicated that they are currently funding \$180-200,000 annually for the replacement of mobile and portable radios.

911 Director Greenlaw stated that the revenue would create an account that would solely fund the 911 and communication system, thus relieving the General Fund. Commissioner O'Brien asked with this funding projection, are we moving towards the focus of true consolidation. Chief Martin stated that true consolidation would include the consolidation of the Sheriff. Chief Donahue stated that this needs to be the focus, and what is right for the citizens. If this was not the right move, then why did the City need to consolidate?

City Manager Homan stated that bring this back to the levy, we have three options to focus on and need to head in a direction. Discussion followed related to the three options. The 911 Board decided to provide the County Board of Commissioners a single option.

Motion by Chief Gary Vest and seconded by Phil Panzarella to recommend to the County Board of Commissioners the placement of a combined 0.45 and 0.62 mills for 2011, and a single 0.62 mills for the remainder of the levy on the November 2010 ballot. With no further discussion, a roll call took place.

Roll Call – Motion	Yes	No	Abstain	Not Present
Chairman Honeycutt	X			
City Manager Lutz	X			
Commissioner O'Brien			X	
Sherriff Davis				X
Chief Martin	X			
Chief Vest	X			
Chief Honeycutt	X			
Chief Donahue	X			
Chief Morris	X			
Trustee Panzarella	X			
Chief Farmer	X			

County Administrator Martin stated that this will then go to the Prosecutors Office where Aric will ensure the proper wording in accordance with the Ohio Revised Code. She asked when this should be presented before the Board of Commissioners. City Manager Homan suggested that we wait until everything is completed from the Prosecutors Office, before bringing to the Board of Commissioners.

Trustee Panzarella complimented on the organization of the information. He stated that the numbers gave him the confidence to move forward with this. City Manager Homan gave credit to Leetha George, Shari Baker, Brittany Craig, George Kaitsa and Bob Greenlaw for all the work.

V. 911 Director Report

A. 911 Director Greenlaw stated there are some delays related to the Patriot installation. This has caused a concern that a lower level of service is being provided due to consolidation. It was his desire that when non-emergency calls came in, the Dispatchers would answer Delaware or Powell Police Department. It appears that it will now be October before this is completed. 911 Director Greenlaw has developed a work around program that should be operational in the next two weeks to alleviate this problem. 911 Director Greenlaw is also working on the redundancy of the 911 system at the Orange Twp Fire Department. With the delay in the Patriot system, the system will be installed all at once.

VI. Unfinished Business

A. Ohio Wesleyan University – 911 Director Greenlaw stated that OWU is pursuing becoming a certified Police Department. This will then obligate DelComm to provide Dispatching. He stated that this provides another item towards true consolidation. Chief Martin stated that he has been discussing this with Bob Wood. At this point, Bob would be the certified Officer and the other employees would remain Public Safety Officers. This is regulated by State Law. Both the City Police and Fire concur with the movement of including OWU as part of DelComm.

- VII. New Business – Chief Honeycutt stated that Chief Morris will be taking Chief McIntire’s place on the 911 Board and Chief Bechstein will be servicing as the alternate.
- VIII. There being no further business before the Board, Motion by Chief Vest and seconded by Chief Morris to adjourn the meeting. Motion was approved at 2:00 p.m.
- IX. Next meeting is scheduled for August 2, 2010.

Recommended Options

	Double .45 &.62	Single 0.7	Single 0.75
2011-Jan 1--Fund Balance	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00
Revenue Levy .45	\$ 2,523,630.00	\$ 3,925,647.00	\$ 4,206,050.00
Revenue Levy .62	\$ 3,477,002.00		
Wireless	\$ 475,000.00	\$ 475,000.00	\$ 475,000.00
Total Revenue	\$ 6,975,632.00	\$ 4,900,647.00	\$ 5,181,050.00
Yearly Expenditures	\$ 3,579,488.72	\$ 3,579,488.72	\$ 3,579,488.72
<i>Pay Patriot</i>	\$ 777,000.00	\$ 777,000.00	\$ 777,000.00
Total Expenditures	\$ 4,356,488.72	\$ 4,356,488.72	\$ 4,356,488.72
2012 Jan 1--Fund Balance	\$ 2,619,143.28	\$ 544,158.28	\$ 824,561.28
Revenue Levy	\$ 3,477,002.00	\$ 3,925,647.00	\$ 4,206,050.00
Wireless	\$ 475,000.00	\$ 475,000.00	\$ 475,000.00
Total Revenue	\$ 6,571,145.28	\$ 4,944,805.28	\$ 5,505,611.28
Total Expenditures	\$ 3,630,175.09	\$ 3,630,175.09	\$ 3,630,175.09
2013 Jan 1--Fund Balance	\$ 2,940,970.19	\$ 1,314,630.19	\$ 1,875,436.19
Revenue Levy	\$ 3,477,002.00	\$ 3,925,647.00	\$ 4,206,050.00
Total Revenue	\$ 6,417,972.19	\$ 5,240,277.19	\$ 6,081,486.19
Total Expenditures	\$ 3,829,770.91	\$ 3,829,770.91	\$ 3,829,770.91
2014 Jan 1--Fund Balance	\$ 2,588,201.28	\$ 1,410,506.28	\$ 2,251,715.28
Revenue Levy	\$ 3,477,002.00	\$ 3,925,647.00	\$ 4,206,050.00
Total Revenue	\$ 6,065,203.28	\$ 5,336,153.28	\$ 6,457,765.28
Expenditures	\$ 3,982,096.56	\$ 3,982,096.56	\$ 3,982,096.56
<i>Bond Payment</i>	\$ 537,221.02	\$ 537,221.02	\$ 537,221.02
Total Expenditures	\$ 4,519,317.58	\$ 4,519,317.58	\$ 4,519,317.58
2015 Jan 1--Fund Balance	\$ 1,545,885.70	\$ 816,835.70	\$ 1,938,447.70
Revenue Levy	\$ 3,477,002.00	\$ 3,925,647.00	\$ 4,206,050.00
Total Revenue	\$ 5,022,887.70	\$ 4,742,482.70	\$ 6,144,497.70
Expenditures	\$ 4,159,267.40	\$ 4,159,267.40	\$ 4,159,267.40
<i>Bond Payment</i>	\$ 537,221.02	\$ 537,221.02	\$ 537,221.02
Total Expenditures	\$ 4,696,488.42	\$ 4,696,488.42	\$ 4,696,488.42
2016 Jan 1--Fund Balance	\$ 326,399.28	\$ 45,994.28	\$ 1,448,009.28



GEORGE KAITSA
DELAWARE COUNTY AUDITOR

9-1-1 Levy Payment for a home with \$100,000 market value

	Combined .45 and .62 mills	Single .70 mills	Single .75 mills
2011	32.67	21.44	22.97
2012	18.99	21.44	22.97
2013	18.99	21.44	22.97
2014	18.99	21.44	22.97
2015	18.99	21.44	22.97
Total Payment \$	108.62 \$	107.19 \$	114.84

9-1-1 Levy Payment for a home with \$200,000 market value

	Combined .45 and .62 mills	Single .70 mills	Single .75 mills
2011	65.34	42.88	45.94
2012	37.98	42.88	45.94
2013	37.98	42.88	45.94
2014	37.98	42.88	45.94
2015	37.98	42.88	45.94
Total Payment \$	217.24 \$	214.38 \$	229.69