

DELAWARE COUNTY 911 BOARD
MINUTES
July 21, 2009
DELAWARE COUNTY COMMISSIONERS CONFERENCE ROOM

In attendance at the meeting was: Chairman Homan, Steve Lutz, Commissioner O'Brien, Sheriff Davis, Trustee Panzarella Chief Vest, Chief Martin, Chief Honeycutt, Chief Morris (for Chief McIntire), Chief Donahue, Interim Director Pijanowski, Interim Operations Manager Stephens, and County Administrator Dave Cannon

Absent: Chief Farmer

Also in Attendance: Lisa Iannotta.

I. Chairman Homan called the meeting to order at 1:05 p.m with the Pledge of Allegiance.

II. Reading and Approval of Minutes

- A. Motion to approve the minutes of July 7, 2009 by Commissioner O'Brien, seconded by Chief Honeycutt. Commissioner O'Brien stated that the minutes needed to be amended to include the roll call vote for the entering and exiting of Executive Session. Motion made by Commissioner O'Brien and seconded by City Manager Lutz to include the roll call. Motion passed unanimously for the Amendment. Motion then passed unanimously for the approval of the modified minutes.
- B. Motion to approve the minutes of July 10, 2009 by Chief Morris, seconded by Chief Honeycutt. Commissioner O'Brien stated that the minutes needed to be amended to include the roll call vote for the entering and exiting of Executive Session. Motion made by Commissioner O'Brien and seconded by Chief Morris to include the roll call. Motion passed unanimously for the Amendment. Motion then passed unanimously for the approval of the modified minutes.
- C. Motion to approve the minutes of July 14, 2009 by Chief Honeycutt, seconded by Trustee Panzarella. Commissioner O'Brien stated that the minutes needed to be amended to include the roll call vote for the entering and exiting of Executive Session. Motion made by Commissioner O'Brien and seconded by Trustee Panzarella to include the roll call. Motion passed unanimously for the Amendment. Motion then passed unanimously for the approval of the modified minutes.

III. Public Comment – None

IV. Interim Director Report

Interim Director Pijanowski stated that he followed up on the Public Comment from the July 7 meeting regarding Mr. Middleton's concern. Since then, Interim Director Pijanowski has talked to Grady Memorial Hospital and Mr. Middleton to address the concern. In the future, should someone call 911 and request a hospital be called in advance, the 911 Center will transfer the call to the hospital so that the two parties can directly communicate. This was satisfactory to Mr. Middleton. The same information and direction will be passed on to the City 911 Center.

Interim Director Pijanowski stated that he has been working on a transition plan. It is currently four pages and has been reviewed with Bob Greenlaw. The Interim Director asked for additional direction on what was needed, He further stated that the technology aspect is some of Mr. Greenlaw's strengths and the Technology Committee has been working on these issues.

Commissioner O'Brien stated that his goal in the recommendation was to review and advise of solutions for the consolidation. He wanted to ensure that the momentum developed was not lost through the transition. Commissioner O'Brien asked if Interim Director Pijanowski would be available after the transition to assist if questions came up. Interim Director Pijanowski stated that it should not be a problem.

V. Committee Report

- A. Technical Committee – None
- B. Standards and Protocols – None
- C. Administrative – None

VI. Unfinished Business

- A. Hiring of New 911 Director – None
- B. Recording Replacement – Still reviewing quotes and details. They believe they have it narrowed down to one vendor.
- C. 800 MHz Rebanding – A meeting is being held in Columbus this Thursday.
- D. By-Laws – A brief summary of the changes were presented followed by a more detailed review. Discussion followed concerning the statement and authority pertaining to dismissal of the 911 Director and the level of involvement of the 911 Board. The ultimate decision lies with the Board of County Commissioners. Suggestion was made for the Administrative Committee to meet with the County Prosecutor for resolution. Additionally, Trustee Panzarella was going to submit a recommended change to the wording for review with the Prosecutor's Office.
- E. Public Comment – Presented, no discussion was received.

VII. New Business

- A. Plain Language Communication – Small discussion was had that all agencies need to transition to plain language. Many different signals, codes and 10

codes exist that are different. The National Incident Management System has pushed going to plain language. This will be discussed more in detail with the 911 Director.

VIII. Executive Session

- A. Motion by Commissioner O’Brien and seconded by Chief Martin to move into Executive Session pursuant to Ohio Revised Code Sections 121.22 (G) (4) personnel.

Roll Call – Into Executive Session	Yes	No	Abstain	Not Present
Chairman Homan	X			
City Manager Lutz	X			
Commissioner O’Brien	X			
Sherriff Davis	X			
Chief Martin	X			
Chief Vest	X			
Chief Honeycutt	X			
Chief Donahue	X			
Chief McIntire	X			
Trustee Panzarella	X			
Chief Farmer				X

Motion was approved unanimously at 1:44 p.m.

- B. Motion by Commissioner O’Brien and seconded by Chief Martin to come out of Executive Session.

Roll Call – Out of Executive Session	Yes	No	Abstain	Not Present
Chairman Homan	X			
City Manager Lutz	X			
Commissioner O’Brien	X			
Sherriff Davis	X			
Chief Martin	X			
Chief Vest	X			
Chief Honeycutt	X			
Chief Donahue	X			
Chief McIntire	X			
Trustee Panzarella	X			
Chief Farmer				X

Motion was approved unanimously at 2:25 p.m.

- IX. Motion by Chief Vest and seconded by Chief Honeycutt to recommend to the Board of County Commissioners the hiring of Robert Greenlaw as the 911 Director for Delaware County. Motion was passed unanimously.

X. There being no further business before the Board, the Chairman adjourned the meeting at 2:26 p.m.

XI. Next meeting is scheduled for August 4, 2009.