

DELAWARE COUNTY 911 BOARD
MINUTES
May 11, 2010
DELAWARE COUNTY COMMISSIONERS MEETING ROOM

In attendance at the meeting was: Chairman Gary Honeycutt, City Manager Homan, City Manager Lutz, Commissioner Ken O'Brien, Trustee Phil Panzarella, Chief Martin, Chief Donahue, Chief Farmer, 911 Director Greenlaw and Lt Church.

Also Present: Brittany Craig, Patrick Brandt and Shelley Pfen

Not Present: Chief Vest, Sheriff Davis, Chief McIntire

- I. Chairman Honeycutt called the meeting to order at 1:00 p.m with the Pledge of Allegiance.
- II. Reading and Approval of Minutes
 - A. Chief Donahue pointed out that there was an error in the minutes for adjournment, as Chief Farmer was not present. City Manager Lutz made the motion. Motion to approve the minutes of April 6, 2010 as revised by Chief Martin, seconded by City Manager Lutz. Motion passed unanimously.
- III. Public Comment - None
- IV. 911 Director Report

Director Greenlaw stated that Capt Pijanowski and Chief Morris were attending the EPD/EFD training program. This is the first part of the multi-part training process to become instructors. Chief Farmer will be attending the second part in a few weeks.

Director Greenlaw reported that he attended with Chief Farmer a meeting in central Ohio related to Chest Pain. The group is in the process of developing an updated White Paper related to chest pains. Chief Farmer invited Director Greenlaw to explain what was being done as part of 911 in Delaware Co related to medical protocols and chest pains. The group was very interested in how advanced Delaware Co was in being proactive starting with the 911 call reception.

Director Greenlaw stated that the Patriot System has been delivered and Windstream is installing. Prior to the start-up CML personnel will be on-site to coordinate.

Director Greenlaw reported that Mike Sabatino has been hired by Delaware Co. for the data and communication position.

Director Greenlaw stated that he is continuing to work on developing Orange Twp as the back-up center. Included with this is the need for a change order. Pricing is

currently being obtained and is expected to be around \$90,000. This will provide true redundancy of the phone system.

Director Greenlaw reported that the 911 Levy is due to expire in 2011. It is being explored to move forward with the 911 levy in November 2010 and support the operation for the next 5 years with a rainy day fund of \$500,000. City Manager Homan stated that the Administrative Committee met and the levy wording needs to be to the Bd of Election by August 19 in order to make it on the November ballot. The Administration committee was considering raising the funded amount from .45 mils to .50 mils. Chief Donahue stated that the technology committee is also looking at developing costs including the replacement of aging radios, so that it can also be included with the Levy. Chief Honeycutt asked that a timeline be developed. Commissioner O'Brien asked if grant funding was being included and the answer was no, as future grants can not be guaranteed for funding. Patrick Brandt stated there may be some savings in the maintenance with the Mike Sabatino being on board.

Director Greenlaw stated that COG met and the anticipated cost for the maintenance of the new interoperable system is under \$5,000 annually.

Director Greenlaw reported that consolidation has gone smoothly. The majority of the issues deal with the wrong units being dispatched. The mapping is being worked on. The Delaware Fire Department interface has been completed, and the Police interface is still being worked on. Director Greenlaw stated that the new phone system will enhance DelComm's customer service. The phone system will identify a call being forwarded from a business line, thus allowing it to be answered as that agency. (i.e. call being forwarded from 203-1111, can be answered by DelComm as Delaware Police Department).

Director Greenlaw stated that he has received the resignation of an employee. This resignation was not unexpected. When the latest employees were hired, they expected some of the employees would choose that the position was not what they had anticipated and would resign.

Director Greenlaw reported that he had received some feedback from Former County Administrator Cannon on his performance. City Manager Homan stated that the Administrative Committee would complete the six-month evaluation.

V. Committee Report

- A. Technical Committee – Chief Donahue provided the following update from the Technology Group.
 - Software Integration
 - 1. Fire Department – The interface has been completed and is operational.
 - 2. Police Department – Project is still being worked on.
 - Hardware
 - 1. Patriot System - This is scheduled for installation in mid-May.
- B. Standards and Protocols

- i. Chief Farmer stated that the committee has not been able to meet due to schedule conflicts. He stated there is an outstanding request by the FBI and the US Marshal Office for interoperability. Discussion followed. City Manager Homan motioned that the FBI and US Marshal be permitted to have interoperability with Delaware County for a period on 12 months. Motion was seconded by Commissioner O'Brien. Roll call of the motion was taken and approved unanimously.

C. Administrative – None

VI. Unfinished Business

Director Greenlaw reported that he is continuing to work on relocating the Communication van to the Berlin Twp Fire Station for storage.

VII. New Business – None

- VIII. There being no further business before the Board, motion by Chief Martin, seconded by Trustee Panzarella to adjourn. Motion passed unanimously. The meeting was adjourned by the Chairman at 1:50 p.m.

- IX. Next meeting is scheduled for June 1, 2010.