

DELAWARE COUNTY 911 BOARD
MINUTES
May 19, 2009
DELAWARE COUNTY EOC

In attendance at the meeting was: Tom Homan, Phil Panzarella, Lt. Shelly Phan (for Sheriff Davis), Chief Morris (for Chief McIntire), Chief Donahue, Chief Honeycutt, Chief Schuiling (for Chief Farmer), Dave Cannon, Interim Director Pijanowski and Interim Operations Manager Stephens.

Absent: Commissioner Tommy Thompson (for Commissioner O'Brien), Steve Lutz, Chief Martin, Chief Vest

Also in Attendance: Gloria Rose James, Patrick Brandt, and Lisa Iannotta.

- I. Chairman Homan called the meeting to order at 1:00 p.m with the Pledge of Allegiance.
- II. Reading and Approval of Minutes
 - A. Motion to approve the minutes of May 7, 2009 as presented by Trustee Panzarella, seconded by Chief Donahue. Motion passed unanimously.
- III. Interim Director Report
Interim Director Pijanowski stated that the draft SOGs are currently being reviewed by 911 Staff, 911 Supervisors, 911 Administration and the union.

The work completed with ALERTS has improved some of the problems faced. Since moving the data to a new server, the amount of lock-ups have decreased. All computers and servers have received all Microsoft updates. They are currently reviewing two other repair/improvement options that have been presented; however, progress has been made.

The Center has been meeting with Patrick Brandt and several vendors. Quotes are currently being developed for the Patriot system and the CML recording system. They expect to bring these before the 911 Board in the coming months.

Interim Director Pijanowski stated that the 911 Center has been working with Verizon concerning a 911 Tariff for the use of Verizon's equipment. The billing will begin effective May 2009. This has been an on-going negotiation for several years. Verizon has agreed not to bill the County for past years.

County Administrator Cannon complimented Interim Director Pijanowski on the work he has been doing. The phone call forwarding issue to Franklin County was resolved and the 911 Center has had the best dispatching times since its development.

IV. Committee Report

- A. Technical Committee – Chief Donahue stated they will be scheduling a meeting in the next couple of weeks. Motion by Chief Morris and seconded by Chief Honeycutt to replace Trustee Shively with Trustee Panzarella. Motion passed unanimously.
- B. Standards and Protocols – 911 Board discussed convening the Standards and protocols committee. Interim Director Pijanowski will schedule a meeting. The Committee includes Chief McIntire, Chief Farmer, Chief Vest and Sheriff Davis.
- C. Administrative – Chairman Homan stated that Steve Lutz reviewed the addendum and identified some minor changes. The revised document has been forwarded to County Administrator Cannon and Interim Director Pijanowski for review and comment. The proposal will be presented to the 911 Board for review at the next meeting.

V. Unfinished Business

- A. Hiring of New 911 Director – Lisa Iannotta reported Delaware County HR has received 8 applications for the 911 Director. These have come in from Ohio and several other states. The rooms have been reserved for the forthcoming interviews.

Chairman Homan stated that the application deadline is June 5. He has also received from Kimball Associates their ranking schedule for Board review. Chairman Homan will get this distributed to the 911 Board.

Discussion followed concerning the process of implementing the new 911 Director. Trustee Panzarella stated that this needs to go smoothly, and the candidates need to understand the issues and direction of the 911 Center. County Administrator Cannon stated that the Kimball report will provide information. He also commented on some discrepancies and complimented Patrick Brandt on how he has kept up with the maintenance of the radio system.

Chief Donahue also commented that it was agreed upon with the Interim Director and Interim Operation Managers position, there would be some carry over of their time to facilitate a continuity of the operation.

Interim Director Pijanowski will be providing an update to the 911 Board of the status and his findings of the report provided by Kimball Associates.

Chief Honeycutt asked that Interim Director Pijanowski and Interim Operation Managers Stephens be part of the hiring process. Interim Director Pijanowski will be part of the Administration panel and Interim Operation Managers Stephens will be part of the Dispatch panel.

- B. 911 Phone System – Covered in Interim Director Pijanowski Report
- C. Recording Replacement – Covered in Interim Director Pijanowski Report
- D. 800 MHz Rebanding – Covered in Interim Director Pijanowski Report

VI. New Business

- A. 911 Tarriff – Patrick provided an overview of the 911 Tariff. This tariff was authorized as part of the Phase II project. The tariff fee structure is based on the volume of calls handled by the Verizon router. Delaware County’s costs is approximately \$31,000 annually. Patrick stated that the Prosecutor has already reviewed the agreement.

Discussion flowed and the 911 Board agreed that this was not something they needed to vote on, and could be presented for approval to the County Commissioners.

- B. Personnel - Executive Session pursuant to Ohio Revised Code Sections 121.22 (G) (4) personnel. Motion by Chief Honeycutt to move into Executive Session. Seconded by Chief Morris. Motion Approved at 1:33 p.m..

Motion by Chief Morris, seconded by Chief Schuiling to come out of Executive Session at 1:44 p.m.. Motion approved.

VII. There being no further business before the Board, meeting was adjourned at 1:45 p.m.

VIII. Next meeting is scheduled for June 2, 2009.