

DELAWARE COUNTY 911 BOARD MIUTES  
MAY 6, 2008  
DELAWARE COUNTY EOC

**Attendance:** Chairman Tom Homan, Steve Lutz, Commissioner Glen Evans, , Sheriff W. Davis, Chief T. Morris for Chief M. McIntire, Chief J. Bernans for Chief J. Donahue, Chief R. Farmer, Chief R. Martin, W. Shively, and Chief G. Honeycutt.

**Absent:** D. Cannon, Chief G. Vest, Lt. Heidi Marshal

Chairman T. Homan called meeting to order at 11:15 am with the Pledge of Allegiance.

**Minutes:**

**Motion** by S. Lutz and a second by Chief T. Morris to amend minutes to show Sheriff W. Davis, B. Shively, and Lt. Heidi Marshal excused from April 29, 2008 meeting due to lack of notification; ***motion passed.***

**Motion** by Chief G. Honeycutt and a second by Chief T. Morris to approve minutes with modification; ***motion passed.***

**Committee Reports:**

Technical Committee - none  
Standards and Protocols- none  
Administrative- none

**Unfinished Business:**

**Job Description** – Chairman T. Homan passed out copies of the job description with changes requested by the County (see attachment).

After discussion, a ***motion*** was made by S. Lutz and a second by Commissioner G. Evans to accept all changes as proposed by the County with the exception of page 4 in the IV. PERSONAL WORK RELATIONSHIPS paragraph. The paragraph shall end with the following sentence:

Individual must assure that the Board of Commissioners and the County Administrator are fully aware of all matters affecting the department, actions of the department, and issues that impact upon the Board of Commissioners as the appointing authority.

***Motion passed.***

Sheriff Davis commented that should the ongoing litigation taking place regarding the Communications Center result in the Sheriff's favor that the job description would need to change accordingly.

Commissioner G. Evans commented that funding and other administrative issues even with the Communication Center under the Sheriff's direction would be under the County.

***Vision Statement:*** Tabled until Chief J. Donahue can be present.

***Communications:*** Chief T. Morris will contact and work with Patrick Brandt on the creation of a radio report for the Board.

911 Director applications to date: 15

Next meeting scheduled for May 20, 2008, 1:00pm at Delaware County EOC.

***Meeting Adjourned.***