

DELAWARE COUNTY 911 BOARD  
MINUTES  
September 1, 2009  
DELAWARE COUNTY COMMISSIONERS MEETING ROOM

In attendance at the meeting was: Chairman Tom Homan, Commissioner Ken O'Brien, Steve Lutz, Phil Panzarella, Sheriff Davis, Chief Martin, Chief Vest, Chief Honeycutt, Chief Donahue, Chief Morris (for Chief McIntire), Chief Farmer, County Administrator Dave Cannon, and 911 Director Greenlaw.

Also Present: Captain Savage and Lt Pfan with DCSO.

- I. Chairman Homan called the meeting to order at 1:04 p.m with the Pledge of Allegiance. Chairman Homan also welcomed Allison Boyd who is working as an Intern with the City of Delaware. She is majoring in Politics and Government at Ohio Wesleyan University.
- II. Reading and Approval of Minutes
  - A. Motion to approve the minutes of August 18, 2009 as presented by Commissioner O'Brien, seconded by Chief Farmer. Motion passed unanimously.
- III. Public Comment - None
- IV. 911 Director Report

Director Greenlaw stated that he has been extremely busy the last several weeks. He has had meetings with the Sheriff, City Dispatchers, County Fire Chiefs, the Technology Committee and with the Dublin/Worthington communication consortium group.

Director Greenlaw stated that the technology aspect is not the big issue that needs to be resolved. The big issue is to resolve the personnel concerns including seniority, salary and benefits. He would like to meet with the County Administrator and Delaware City Manager to begin to answer these questions. This is the biggest question he is being asked by the dispatchers. Administrator Cannon and City Manager Homan both agreed and recommended Chief Martin also be included in the discussions.

Director Greenlaw presented a modification to the proposed logo. He has added EMA in the logo and plans to color in the D to a solid red color.

Director Greenlaw stated that he continues to receive good feedback and little resistance to the changes he is making.

## V. Committee Report

- A. Technical Committee – Chief Donahue provided an overview of the Technology Committee meeting the previous week. A new radio template was presented to the Committee that is being reviewed by the County Fire Chiefs and the Delaware County Justice Association. Feedback is scheduled to be returned to the Committee at its September 22 meeting. It will then be brought forth to the 911 Board. The committee report provided an overview also of the software integration, communication systems and equipment, long-term capital purchases and personnel training. Several key items brought forth was the improvements made in the CAD operation, the fiber redundancy concern does not appear to be as big of an issue as previously mentioned and further investigation will be conducted on the need for a digital alarm receiver. The digital alarm receiver would to allow government building's alarm systems to be monitored at the 911 Center.

Chief Martin indicated that with the interface, he may consider migrating to the ALERTS RMS if the entire county law enforcement is using it and the data already collected by the City can be converted. Discussion followed concerning the interface, how they worked, and the maintenance during upgrades.

Chief Vest stated that previous discussion concerning the ALERTS system led to three potential concepts; continuing with ALERTS, considering the implementation of the City's HTE system, or going with a new entire system.

Director Greenlaw stated that if the City is considering the move to ALERTS, it makes sense continuing with the system. He further stated that he has received names from ALERTS of two companies who have worked on building interfaces and converting data. Director Greenlaw has worked with both companies and feels confident that they could do the job.

- B. Standards and Protocols – None
- C. Administrative – None

## VI. Unfinished Business

- A. Recording Replacement – No report.
- B. 800 MHz Rebanding – No report.
- C. 800 MHz Additional Channel – The Prosecutor has reviewed the contract and will now be forwarded to the County Commissioners for approval. Director Greenlaw also stated that he has met with Dublin and Worthington and the construction of the new tower has begun and the project is proceeding well.
- D. By-Laws – None
- E. Public Comment Policy – County Administrator Cannon stated that the Public Comment Policy were reviewed by the County Prosecutor without any comments and were approved. Motion by Chief Honeycutt and seconded by

City Manager Lutz to adopt the Public Comment Policy. Discussion followed about the time for comment. Motion by Chief Honeycutt, second by Chief Vest to amend as follows: “C. Policy, 8 ~~The time allotted for Public Comment will be 3 minutes.~~ The 911 Board can choose to extend ~~the~~ a Public Comment period, by a majority vote, an additional 3 minutes for a total of 6 minutes for public comments.” Motion approved unanimously. Vote was taken on the original motion and the Policy was approved unanimously.

VII. New Business

A. Plain Language Communication – Chief Martin stated that he asked that this be placed on the agenda and would refer this to Director Greenlaw. Director Greenlaw stated that the move is to go to plain language to prevent confusion. Currently Powell and the City of Delaware utilize separate codes and signals. Chief Vest stated that he agrees with moving forward with plain language.

County Administrator Cannon asked if the Sheriff will also be going to plain language as the City of Delaware and Powell. Sheriff Davis stated that he does not believe the Buckeye Sheriff Association is in favor of going to the transition to plain language. He would be interested if OSP transitions.

VIII. Executive Session

A. Motion by Chief Farmer and seconded by Trustee Panzarella to move into Executive Session pursuant to Ohio Revised Code Sections 121.22 (G) (4) personnel.

<b>Roll Call – Into Executive Session</b>		<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Not Present</b>
<input type="checkbox"/>	Chairman Homan	X			
<input type="checkbox"/>	City Manager Lutz	X			
<input type="checkbox"/>	Commissioner O’Brien	X			
<input type="checkbox"/>	Sheriff Davis	X			
<input type="checkbox"/>	Chief Martin	X			
<input type="checkbox"/>	Chief Vest	X			
<input type="checkbox"/>	Chief Honeycutt	X			
<input type="checkbox"/>	Chief Donahue	X			
<input type="checkbox"/>	Chief Morris	X			
<input type="checkbox"/>	Trustee Panzarella	X			
<input type="checkbox"/>	Chief Farmer	X			

Motion was approved unanimously at 1:17 p.m. Also in attendance during the Executive Session were Captain Savage and Lt Pfan.

B. Motion by Chief Honeycutt and seconded by Chief Farmer to come out of Executive Session.

<b>Roll Call – Out of Executive Session</b>		<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Not Present</b>
<input type="checkbox"/>	Chairman Homan	X			

City Manager Lutz	X			
Commissioner O'Brien	X			
Sheriff Davis	X			
Chief Martin	X			
Chief Vest	X			
Chief Honeycutt	X			
Chief Donahue	X			
Chief Morris	X			
Trustee Panzarella	X			
Chief Farmer	X			

Motion was approved unanimously at 1:53 p.m.

Chief Donahue stated that Delaware County Office of Homeland Security will be hosting an Open House on September 12 from 12:00 to 2:00 pm. Tours are also being provided of the 911 Center.

Chief Martin asked about the status of the emails concerning interoperability. Chief Vest stated that it came from OSP. He stated that Dublin asked to have interoperability with OSP like the Delaware radio system. OSP was deny the request and appeared to be taking action to have interoperability removed. A meeting is scheduled in the future to discuss.

IX. There being no further business before the Board, the meeting was adjourned by the Chairman at 1:58 p.m.

X. Next meeting is scheduled for September 15, 2009.