

DELAWARE COUNTY 911 BOARD  
MINUTES  
September 15, 2009  
DELAWARE COUNTY COMMISSIONERS MEETING ROOM

In attendance at the meeting was: Chairman Tom Homan, Commissioner Ken O'Brien, Steve Lutz, Phil Panzarella, Chief Martin, Chief Donahue, Chief Morris (for Chief McIntire), Chief Farmer, County Administrator Dave Cannon, and 911 Director Greenlaw.

Also Present: Deputy Buttler and Lt Pfan with DCSO, Patrick Brandt and Capt Pijanowski with DPD.

Not Present: Sheriff Davis, Chief Vest and Chief Honeycutt,

- I. Chairman Homan called the meeting to order at 1:05 p.m with the Pledge of Allegiance.
- II. Reading and Approval of Minutes
  - A. Motion to approve the minutes of August 18, 2009 as presented by Trustee Panzarella, seconded by Chief Farmer. Motion passed unanimously.
- III. Public Comment - None
- IV. 911 Director Report

Chairman Homan stated that Bob Greenlaw was introduced to the Delaware City Council on September 14.

Director Greenlaw reported that he would like to get together and discuss the personnel component. He believes he has a solution for the seniority issue.

Director Greenlaw stated that he would like to begin providing training opportunities to the City dispatchers on the operation of the CAD and phone system.

Director Greenlaw reported that the agreement between Dublin, Worthington and Delaware County has been signed, allowing the sharing of the radio system.

Director Greenlaw stated that he met with several of the law enforcement agencies and Ohio State Patrol concerning interoperability. Chief Martin explained in further detail that in 2006, OSP gave permission to share their radio frequencies with Delaware County. With the discussion during the meeting, only one Delaware County agency indicated that they were concerned with the current set-up. The State interoperability person was also in attendance and indicated that the current system is exactly what is desired. Director Greenlaw indicated that the state was more concerned with how to roll

out the interoperability. OSP confirmed that they believed that the system should be left as it was set-up and is currently operating. Delaware is one of the few County's to have this strong and deep interoperability in communications.

Director Greenlaw reported that he has received approval to move forward on the hiring of four new dispatchers. These are in addition to the ones planned from the City during consolidation. County Administrator Cannon stated that he would prefer that the system be overstaffed than understaffed. A training location has been identified in the building next door to the communication center.

Director Greenlaw stated that he met with the company recommended by ALERTS to build the interface. The vendor stated that they have worked and interfaced with both the City's fire and police record management systems. A meeting will be scheduled for October to discuss further.

Chief Martin stated that he wanted to clarify his comment at the last meeting concerning transitioning over to the ALERTS RMS. Chief Martin stated that he is not ready to fully concede to transition over to ALERTS, but is willing to assess over time.

Chairman Homan stated that he would like the Director to create a milestone chart for consolidation. This would include the technology and personnel and to include the final change over.

Director Greenlaw met with County Administrator Cannon concerning Accreditation. They are starting the process now.

Director Greenlaw concluded his report with an overview of a meeting with Motorola concerning glitches that have been observed. Patrick Brandt provided further technical information. The glitches included the delayed notification to Delaware County of a fire alarm at the prime site and degradation of a signal. Motorola is committed to resolving the issues and Director Greenlaw was pleased with the response.

#### V. Committee Report

- A. Technical Committee – None. Covered during the Director's report.
- B. Standards and Protocols – None
- C. Administrative – None

#### VI. Unfinished Business

- A. Recording Replacement – No report.
- B. 800 MHz Rebanding – No report.
- C. 800 MHz Additional Channel – No report. Covered during the Director's report.
- D. By-Laws – None

VII. New Business

- A. Chairman Homan indicated that the next meeting is scheduled for October 6. He asked if we were ready for a single meeting per month. After discussion, it was decided to focus on a single meeting for the month and at that meeting, the Director would recommend if the second meeting was needed.
- B. County Administrator Cannon stated that the 911 Budget is due on October 5. The budget will be presented to the 911 Board on October 6, prior to the County Commissioners meeting later in October.
- C. Chief Martin stated that the Lieutenant with the Delaware OSP Post is a Non-Voting Member. He stated that the previous Lieutenant did attend a couple of the first meetings. After discussion, it was recommended that Chief Martin make contact with the Post Commander and establish a meeting that included Director Greenlaw, to extend the invitation.

VIII. Executive Session

- A. Motion by City Manager Lutz and seconded by Trustee Panzarella to move into Executive Session pursuant to Ohio Revised Code Sections 121.22 (G) (4) personnel.

<b>Roll Call – Into Executive Session</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Not Present</b>
Chairman Homan	X			
City Manager Lutz	X			
Commissioner O'Brien	X			
Sheriff Davis	X			
Chief Martin	X			
Chief Vest				X
Chief Honeycutt				X
Chief Donahue	X			
Chief Morris	X			
Trustee Panzarella	X			
Chief Farmer	X			

Motion was approved unanimously at 1:37 p.m. Also in attendance during the Executive Session were Captain Pijanowski, Deputy Buttler and Lt Pfan.

- B. Motion by Chief Farmer and seconded by City Manager Lutz to come out of Executive Session.

<b>Roll Call – Out of Executive Session</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Not Present</b>
Chairman Homan	X			
City Manager Lutz	X			
Commissioner O'Brien	X			
Sheriff Davis	X			
Chief Martin	X			
Chief Vest				X
Chief Honeycutt				X
Chief Donahue	X			
Chief Morris	X			

Trustee Panzarella	X			
Chief Farmer	X			

Motion was approved unanimously at 1:43 p.m.

IX. There being no further business before the Board, the meeting was adjourned by the Chairman at 1:43 p.m.

X. Next meeting is scheduled for October 6, 2009.