

DELAWARE COUNTY 911 BOARD
MINUTES
September 7, 2010
DELAWARE COUNTY EOC

In attendance at the meeting was: Chairman Honeycutt, City Manager Homan, City Manager Lutz, Commissioner O'Brien, Trustee Panzarella, Chief Martin, Chief Vest, Chief Donahue, Chief Farmer, 911 Director Greenlaw and County Administrator Martin.

Also Present: Brittany Craig and Shelley Phan

Not Present: Sheriff Davis, Chief Morris

- I. Chairman Honeycutt called the meeting to order at 1:00 p.m with the Pledge of Allegiance.
- II. Reading and Approval of Minutes
 - A. Motion by City Manger Lutz and seconded by Chief Vest to accept the Minutes of August 5, 2010 with the modification of County Administrator Martin being documented as being present. Motion carried unanimously.
- III. Public Comment - None
- IV. Committee Report
 - A. Technical Committee
 - i. Police Department Interface – Most of the work has been completed. They are continuing to work on the LEADS.
 - ii. Fire Department Interface – Chief Donahue stated that he still needs to resolve some of the issues related to the interface (Districts dumping and CAD/Radio notes being included in the narrative being transferred). He has not followed up with ALERTS but will.
 - iii. 203-1111 Porting –The porting of the city 203-1111 line still needs to be completed. Patrick Brandt will get with Skip Dalton.
 - iv. UPS – The UPS for the County went down a couple of weeks ago. The Generator picked up the load. A controlled shutdown was done to transfer the equipment, causing the Radio system to have limited functionality. This lasted for a very short period of time. The system was back up and running with the UPS replaced within hours.
 - v. CAD Problems – During the most recent severe storm, the CAD had issues with refreshing. This was the result of many calls being entered at once, the system was trying to refresh the screens. This caused the screens to begin stuttering and have limited functionality. ALERTS was called and is working on more

permanent repairs. All calls were handled with little or any delay. This is a compliment of the work the Dispatchers did. A meeting is trying to be set-up to follow-up on the status. Chief Donahue stated he would like to be present to talk with ALERTS related to the outstanding interface issues.

- vi. AVL – Chief Donahue stated that one of the comments that has been discussed during contract discussions, has been the use of AVL for closest unit dispatch. The Sheriff's office has started using AVL.
- vii. 911 Levy – Funding for next 5 years Chief Donahue with the assistance of Brittany clarified the upcoming 911-Communication Levy. The existing .45 mills will expire at the end of 2011. The new levy will be for .62 mills and begin in 2011. This was the lowest millage concept possible. If we waited until the end of 2011 to begin the levy, the cost would have been .75 mills. The cost also considers that the cellular phone tax will not be renewed by the State of Ohio.
- viii. Meeting – Discussion followed to have meetings every two months.

B. Standards and Protocols – None

C. Administrative

- i. Performance Review - Committee Chair stated that a meeting needs to be scheduled to conduct the annual Performance Evaluation of Director Greenlaw.

D. 911/Communication Levy

- i. Chairman Honeycutt stated that the committee met to begin development of a fact sheet related to the 911/Communication Levy.
- ii. Director Greenlaw stated that a three fold brochure is planned to be developed that has talking points related to the levy. He plans to pass the brochures out as part of the City's 1st Friday.
- iii. Chairman Honeycutt stated that he would like to get the brochures out to the FDs and PDs for distribution.
- iv. Chief Farmer asked that the information be sent out to the social media as well.
- v. Chief Martin distributed a draft of the message points. He stated that they also plan to have this developed to be distributed as part of the County Fair. Chief Martin stated that he has concerns related to the anti-taxing movement. He stated that we need to make sure that we focus on the branding of the levy. This will make it known what the levy is about and will provide.
- vi. Chairman Honeycutt asked if we have received the ballot language. (This was distributed later in the meeting by County Administrator Martin and a copy is attached to the minutes).
- vii. City Manager Homan stated that the levy is known as the 911 Levy and that this can provide the branding.

- viii. Commissioner O'Brien stated that we need to tie the 911 and Communication component together so that the voters know what they are voting on when they enter the voting booth.
- ix. Discussion followed. The Committee was going to take the information back and develop a sample brochure.

V. 911 Director Report

- A. 911 Director Greenlaw stated that the Patriot system is in the process of being installed. Personnel received the training last week. The cut-over is planned for September 22. 911 Director Greenlaw will review the operation with the Sheriff's Office so they are trained on the system.
- B. 911 Director Greenlaw reported that he has met with Plant/CML related to the Back-up Center and the development of a true redundant system. This was not part of the original scope, and a Change Order will be needed. The agreement is currently being worked on and should be completed around September 15. When the modification does occur, Plant/CML and their engineers will be present to ensure a smooth transition.
- C. 911 Director Greenlaw stated that the communication truck was scheduled to have its chassis replaced this year with a budgeted amount of \$65,000. During a recent communication exercise, several problems were identified. Discussion followed and it is recommended to replace the entire vehicle. EMA Director Galligher is going to assist in the pursuit of a UASI Grant to fund the vehicle. The vehicle is now being stored at the Berlin Twp. Fire Station.
- D. 911 Director Greenlaw reported that the training of the ProQA instructors is nearing completion. Chief Farmer has completed all the requirements for EMD. Capt Pijanowski and Chief Morris are wrapping up the requirements for EPD and EFD.
- E. 911 Director Greenlaw stated that he has met with Delaware PD to continue to have open discussion related to the consolidation. DPD and DelComm have been having ride-alongs in an effort to provide a better understanding of each others roles. Chief Martin stated that he has been hearing positive feedback related to this opportunity.
- F. 911 Director Greenlaw reported that he is hiring an extra dispatcher to work and coordinate the communication for the upcoming County Fair.

VI. Unfinished Business - None

- VII. New Business – Chairman Honeycutt stated that Congress is in the process of debating a FCC recommendation for the sale of bandwidth to the general public based on the highest bidder. Public safety agencies are pursuing the designation of this bandwidth for public safety usage. Chairman Honeycutt asked if the Board could send a letter in support. He will also send information out so that Board members could send individual letters of support. Motion by City Manager Homan and seconded by City Manager Lutz to send to Congress a letter of support for the designation of the bandwidth for public safety use. Motion passed unanimously.

VIII. Executive Session

- A. Motion by Chief Farmer and seconded by Chief Vest to move into Executive Session pursuant to Ohio Revised Code Sections 121.22 (G) (4) personnel.

Roll Call – Into Executive Session	Yes	No	Abstain	Not Present
Chairman Homan	X			
City Manager Lutz	X			
Commissioner O'Brien	X			
Sherriff Davis				X
Chief Martin	X			
Chief Vest	X			
Chief Honeycutt	X			
Chief Donahue	X			
Chief Morris				X
Trustee Panzarella	X			
Chief Farmer	X			

This was approved at 1:40 p.m.

- B. Motion by Trustee Panzarella and seconded by Chief Farmer to come out of Executive Session.

C.

Roll Call – Out of Executive Session	Yes	No	Abstain	Not Present
Chairman Homan	X			
City Manager Lutz	X			
Commissioner O'Brien	X			
Sherriff Davis				X
Chief Martin	X			
Chief Vest	X			
Chief Honeycutt	X			
Chief Donahue	X			
Chief Morris				X
Trustee Panzarella	X			
Chief Farmer	X			

This was approved at 1:50 p.m.

- IX. There being no further business before the Board, Motion by Chief Farmer and seconded by Chief Vest to adjourn the meeting. Motion was approved at 1:51 p.m.

- X. Next meeting is scheduled for October 5, 2010.

**OFFICIAL QUESTIONS AND ISSUES BALLOT
GENERAL ELECTION – NOVEMBER 2, 2010
PROPOSED TAX LEVY (ADDITIONAL)
DELAWARE COUNTY**

A Majority Affirmative Vote Is Necessary For Passage

An additional tax for the benefit of Delaware County for the purpose of **THE ESTABLISHMENT AND OPERATION OF A 9-1-1 SYSTEM, AS DEFINED IN SECTION 4931.40 OF THE REVISED CODE, AND A COUNTYWIDE PUBLIC SAFETY COMMUNICATIONS SYSTEM UNDER SECTION 307.63 OF THE REVISED CODE** at a rate not exceeding 0.62 mill for each one dollar of valuation, which amounts to \$0.062, for each one hundred dollars of valuation, for 5 years, commencing in 2010 first due in 2011.

FOR THE TAX LEVY

AGAINST THE TAX LEVY

Agency Message Box

Date

Aug 30, 2010

Why

1. The current 9-1-1 levy is due to expire and with it the revenue stream that funds 9-1-1 call talking and emergency dispatch
2. With the consolidation of the Delaware City Dispatch center the County continues to move closer to a fully consolidated communication center; recommended interoperability post 911
3. County wide funding provides economy of scale when financing emergency communications county wide
4. Current infrastructure needs updated. This one year cost will provide the necessary upgrades to this nearly decade old system

Message to Agency:

Citizens are encouraged to consider the upcoming emergency communications levy and make an informed decision regarding this critical public safety function and its financing.

How

1. A well informed and organized stakeholder constituency
2. The collective and informed voice of the 9-1-1 Board
3. Guest columns with information in local media
4. Public info sessions at Rotary/Kiwanis/Neighborhoods
5. City Council and County Commissioners public endorsement

Additional Details

1. Levy will provide funding for 9-1-1 emergency dispatching
2. Upgrade cell phone location service
3. Funds county wide system for all emergency responders
4. Provide funds for ongoing 9-1-1 dispatcher training in both police and medical response
5. Communication is the foundation for all county and regional emergency communication

Partners

1. Fire/Police/Emergency services throughout the County
2. Municipalities/Villages/Townships that all depend on emergency services
3. Media outlets to assist in the information process
4. 175,000+ citizens who at any time could need emergency services
5. Community stakeholders that routinely partner with emergency services

Print Message Box

IAFC

INTERNATIONAL ASSOCIATION OF FIRE CHIEFS

CALL TO ACTION



The D Block – It's Important To You, Chief

WHY?

A nationwide, Public Safety interoperable wireless broadband network for data and video transmissions is vitally needed. This is the required 21st Century communications system for America's fire and emergency service.

FIRE SERVICE BENEFITS:

- A nationwide system benefits urban, suburban and rural fire departments.
- Streaming video supports incident command situational awareness.
- Enables download of building diagrams, fire systems and other incident-specific resources.
- Allows for transmission of patient condition metrics direct to emergency care facilities while en route.
- Future migration to mission critical voice communication.

BACKGROUND:

Right now, U.S. Public Safety has a U.S. Federal Communications Commission (FCC) license for 10 MHz of radio spectrum.

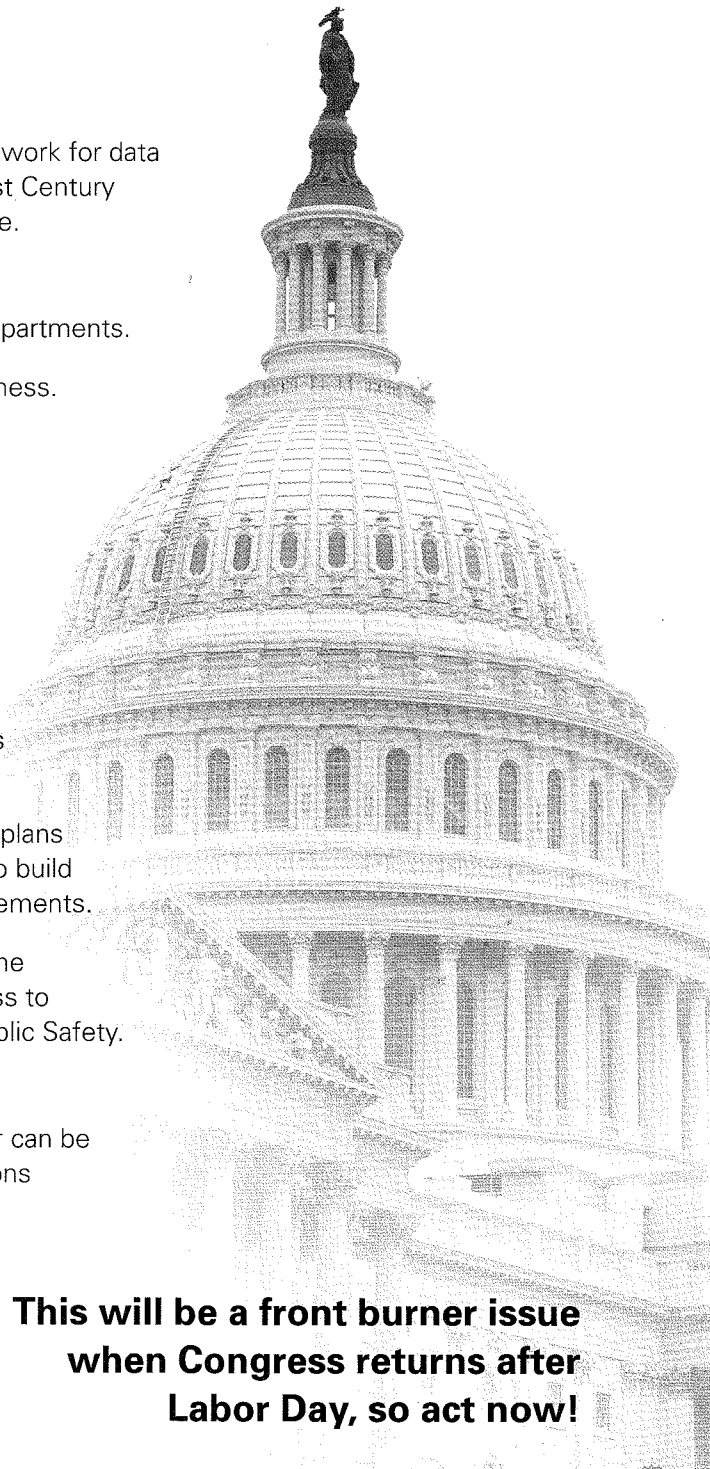
Public Safety needs the additional 10 MHz D Block (that the FCC plans to auction to a commercial telecommunications bidder) in order to build a robust system that meets Public Safety's mission critical requirements.

The IAFC, working with the Public Safety Alliance (a coalition of the nation's Public Safety leadership organizations), is asking Congress to take the D Block off the FCC auction and allocate it directly to Public Safety.

ACT NOW!

Contact your two U.S. Senators to support S. 3756. Sample letter can be found at: www.iafc.org > Government Relations > Communications

For more information visit: www.PSAFirst.org



**This will be a front burner issue
when Congress returns after
Labor Day, so act now!**