

Delaware County 9-1-1 Board Meeting
August 6, 2019
Delaware County Commissioners' Meeting Room

In attendance: Tom Homan, Charles Miley, Director Brandt, Chief Honeycutt, Jill Jones, Matt Fletcher, Steve Lutz, Gary Merrell, Sheriff Russ Martin, Bruce Pijanowski, Joe Pichert, Jeff Fishel, Mike Frommer, Steve Hrytzik, Jane Hawes, Chief Wiseman, Stephanie Burns and Sheila Perin.

1. Steve Lutz called the meeting to order at 1:00 pm followed by the Pledge of Allegiance.
2. A motion to approve the minutes from the May 7, 2019 meeting was made by Charles Miley; seconded by Gary Merrell. All voted Aye.
3. Public comment: none.
4. Director Brandt reported on the following:
 - a. Call Volume --Overall call volume was 62,251. Busiest day is Saturday; slowest day is Sunday, and the slowest month is February. Busiest hour 16:00; slowest hour 03:00. Call volume up 83 calls from 2018. ASAP to PSAP: 1795. Text to 911 calls were 31.
 - b. CAD calls for service were 61,220, and the call volume increased 1,321 or 2.2%.
 - c. Mr. Brandt reported he had a meeting with COIRS to discuss one maintenance contract together to save funds. The current maintenance contract expires in 2021.
 - d. Mr. Brandt also reported that the bid for batteries came in \$10,000 under budget. Installation should begin in approximately two weeks. The current batteries are fifteen years old.
 - e. The recording system maintenance was an approved expenditure out of 21711326. A supplemental appropriation in the wireless 217 fund and a decrease in the levy 214 fund in the amount of \$10,200. Per Ohio 9-1-1, since we are recording wireless 911 calls, we can utilize wireless funds.
 - f. The APCO conference starts Saturday August 10, and Mr. Brandt will be attending in Baltimore, MD.
 - g. Mr. Brandt reported that 911 recently hired one new employee, with two in background checks.
5. Committee Reports
Admin Committee – Admin Committee meeting scheduled for Tuesday, September 3, at 1:00 pm to discuss 2020 budget.
Standards and Protocol – no report.
Technology Committee – Mr. Brandt reported that the committee will be reviewing (3) demos the end of August and then the vendors will be providing final quotes. The three vendors are Tyler New World, Hexagon, and Motorola Spillman.
6. Unfinished business – CALEA will be sending their final report but at the onsite review no issues were noted. Director Brandt also reported he hasn't heard anything more from Liberty Township regarding their radios.

7. New Business

Director Brandt announced that Steve Lutz will be retiring as City Manager of Powell.

Mr. Lutz announced that there is a need for a new chairman due to the resignation of Chief Schuiling. Chief Honeycutt moved to nominate Chief John Donahue as the new chair for the 911 Board; Chief Pijanowski seconded the motion. All voted aye. Motion carried.

Charles Miley moved to nominate Stephen Hrychik as the Vice Chair of the 911 Board; Mr. Merrell seconded the motion. All voted aye. Motion carried.

Levy discussion held. This subject will be further discussed at the Admin. Committee meeting in September and Mr. Brandt will invite Shari Baker from the Auditor's office to attend.

Mr. Lutz congratulated Mr. Brandt on the CALEA review. Mr. Brandt reported the CALEA conference is the second week of November in Covington, KY. CALEA is now doing assessments every four years. No other new business to discuss.

8. No need for executive session today.

With no further business to discuss, Sheriff Martin made motion to adjourn; Charles Miley seconded the motion and the meeting was adjourned at 1:33 pm.