

Delaware County 9-1-1 Board Meeting
January 8, 2019
Delaware County Commissioners' Meeting Room

In attendance: Tom Homan, Commissioner Gary Merrell, Chief Pijanowski, Chief Vest, Chief Donahue, Charles Miley, Chief Schuiling, Director Prandt, County Administrator Mike Frommer, Jane Hawes, Joe Pichert, Sheriff Martin, and Sheila Perin.

1. Chief Schuiling called the meeting to order at 1:00 pm followed by the Pledge of Allegiance.
2. A motion to approve the minutes from the December 4, 2018 meeting was made by Chief Pijanowski; seconded by Charles Miley. All voted Aye.
3. Public comment: none.
4. Director Brandt reported on the following:
 - a. Call Volume --Overall call volume was 110,248. Busiest day remains Friday, busiest month is August, slowest day is Sunday, and the slowest month is February. Busiest hours 15:00; slowest hour 04:00. Call volume up 2.06% or 2,230 from 2017. ASAP to PSAP: up 38% electronically or 3,192. Text to 911 calls were 216.
 - b. CAD calls for service were 104,461, and the call volume increased 2,190 or 2.1%.
 - c. Mr. Brandt also reported on the radio system as of January 1, 2019. Push to talks were 7,054,018; number of busies were 68. Month with the most push to talks was August and the month with the most busies was April. Busies are up by 7. Push to talks have increased 3.9% or 248,996. There will be a radio system upgrade the week of March 18 (per contract). Mr. Brandt is awaiting a report from Motorola determining if we have any outages during the upgrade.
 - d. Mr. Brandt reported there is one telecommunicator left to hire in 2019. The Deputy Director position will be posted soon, he is working with HR on the process.
 - e. Cash balances figures are as follows: January 1, 2019 -- \$2,358,657.54; cash balance as of December 1, 2018 – 3,386,052.19 (unencumbered balance). Director Brandt met with Auditor Kaitza and Aric Hostettler about establishing a new org key and special revenue fund to separate the wireless 911 funds from the property tax funds. These funds can only be used for certain allowable expenses as defined by ORC 128.57.
 - f. Director Brandt reported that a letter was received from State 9-1-1 and Delaware County is compliant. Our next audit will be in November of 2019.
 - g. Director Brandt reported on CALEA chapters:
 - i. CALEA 7.1.5 Evacuation Drill (see attached memo)
 - ii. CALEA 4.1.3 Recruitment Information (see attached memo)
 - iii. CALEA 3.5.3 Grievance – None filed in 2018
 - iv. CALEA 1.4.11 Complaints/Complements –
 1. 5 - Complements (2 public Safety – 3 Citizens)
 2. 5 – Life Saver Awards
 3. 0 – Stork Awards
 4. 12 – Complaints

These are only received 1x/year. The onsite CALEA evaluation will be June 24, 2019.
All of the chapters have been completed with the exception HR.

5. Committee Reports

Technology Committee – This committee has scheduled a meeting on January 17 at 9:00 am and another on February 7, 2019. The CORS board meeting will be January 25 and will address RMS to see what is next.

Admin Committee – nothing to report.

6. Unfinished business – nothing new to report.

7. New Business

a. 2019 Goals and Objectives

Director Brandt asked for everyone's input on goals and objectives for the New Year.

1. CAD – continue researching
2. CALEA completion
3. Full evacuation exercise
4. Complete CAD review and provide evaluation
5. In-house training for staff. Currently looking at venue – possibly OWU.

Chief Donahue asked about long term goals. There will be a radio system upgrade the third week of March. Director Brandt also discussed the option of renewing our Motorola contract for (5) more years, or join the state. He will be meeting with Motorola in mid-February.

Both phone system vendors that 911 looked at are now owned by Motorola.

Chief Donahue expressed exploring future priority dispatching and AVL.

8. No need for executive session today.

9. Chief Donahue asked about an annual report. Sheriff Martin asked about a report showing the percentages of law enforcement vs. fire/EMS. Chief Donahue asked about 911 texting. Director Brandt responded there were 216 911 texts.

With no further business to discuss, Chief Donahue made a motion to adjourn; Sheriff Martin seconded the motion and the meeting was adjourned at 1:34 pm.