

Delaware County 9-1-1 Board Meeting
March 3, 2020
Delaware County EOC

In attendance: Tom Homan, Steve Lutz, Sheriff Russ Martin, Chief Bruce Pijanowski, Stephen Hrytzik, Chief John Donahue, Chief Gary Honeycutt, Charles Miley, Asst. Chief Eric Burgess, County Administrator Jeff Fishel, Director Patrick Brandt, Jane Hawes, Karla Jacobs, and Linda O'Rourke.

1. Chief Donahue called the meeting to order 1:00 pm, followed by the Pledge of Allegiance.
2. A motion to approve the minutes from the December 3, 2019 meeting was made by Tom Homan; seconded by Charles Miley. All voted Aye. Motion carried.
3. Public comment: none.
4. Director Brandt apologized to Sheriff Martin for not recognizing him as a board member on the annual report.
5. Director Patrick Brandt reported on the following:
 - A. Call Volume- Handout
 1. Phone calls down by 63 (106813 in 2018/106750 in 2019)
 2. ASAP to PSAP down 273 (3424 in 2018/3151 in 2019)
 3. CAD up by: 1,035 (104461 in 2018/105496 in 2019)
 4. Radio PTT: Down 881,629
 5. Radio System Busies: Down 52 (68 in 2018/16 in 2019)
 - B. Staffing-
 1. Ms. Lyle is on military leave until December 2020
 2. Ms. Heading left for the City of Powell to be an officer
 3. Ms. Parker left for the City of Delaware Municipal
 4. Three employees are out on leave between May and July
 5. Two employees are in training
 6. Just posted for two replacements - New Hire Training takes between 4-6 months
 7. Have the Training/Calea Assistant person posted
 8. Over Time up by 11% over the same time as last year
 9. Matt Fletcher and Director Brandt are picking up various slots working about 4 to 8 hrs. in the center between nights and weekends to help offset OT
 10. Current plan is to release trainees on or about April 10 which will help. One employee is due to return from FMLA in a week
 - C. Commissioners Metrics Report- Handout provided
 1. OT up by 29.5% over 2018
 2. NFPA times continue to improve as of this month staff are meeting the NFPA requirements
 - D. CALEA Update
 1. CALEA 7.1.5 Evacuation Drill (see attached memo)
 2. CALEA 4.1.3 Recruitment Information (see attached memo)
 3. CALEA 3.5.3 Grievance – None filed in 2019
 4. CALEA 1.4.11 Complaints/Complements –
 - i. 8 - Complements (2 public Safety – 6 Citizens)
 - ii. 7 – Life Saver Awards
 - iii. 1 – Stork Awards
 - iv. 8 – Complaints

- E. Wireless Government Assistance Fund- The report was filed with the State as required. The carry-over funds from 2019 have been moved to a special fund for the first time. It will make tracking expenditures from the fund easier in the future.- Handout provided
- F. State of the County – Director Brandt has met with Rep. Carfagna and Senator Brenner. Rep. Carfagna is going to be the main bill sponsor to revise ORC128.
- G. Delaware 911 therapy K-9 Coco was introduced to the board members. Karla Jacobs will be the handler. The plan is for Coco to attend the Franklin Co Sheriff’s therapy dog program. Coco will assist with staff in the 911 Center and other agencies, attend PR events, and respond to Peer Support group call outs as needed.
- H. CAD software vendor MRS has uploaded to the GIS database. Data Director Steve Lewis and his staff have been working on setting up the servers. The estimated live date is the first of 2021.

6. Committee Reports

- Admin Committee – no report.
- Standards and Protocol – no report.
- Technology Committee- no report.

7. New Business

- A. Discussion on Replacement vs Renewal levy
- B. Chief Donahue asked about Director Brandt’s employment evaluation. Mike Frommer will complete Director Brandt’s evaluation.
- C. Director Brandt updated the board on Liberty Townships request for new mobile radios. Chief O’Brien would like three upgrades over the current radios used by other County agencies:
 - 1. High visibility green
 - 2. Shoulder mics that are high visibility with heat resistance
 - 3. Blue Tooth compatibleLiberty Township has offered to pay for the upgrades. The vendor has agreed to invoice Liberty Township separately for the above requested changes. Mr. Homan made the Motion to purchase the Kenwood radios with the county standard and allow Liberty Township to pay for the upgrades. Chief Honeycutt added the utilization of Blue Tooth is at their own risk as it has not been tested in the fire service with SCBA. Charles Miley seconded the motion with the above changes. All voted aye. Motion carried.
- D. Director Brandt discussed the State of Ohio’s enhanced security requirements that will take effect July 2025. The preliminary cost estimate for the software upgrade is about \$100.00 per radio with the 340 radios needing upgraded.

8. Other Business – Tom Homan discussed the next board meeting being on May 5, 2020 the same day Delaware County will dedicate the Peterson Plaza in honor of the late Jon Peterson.

9. Charles Miley made a motion to adjourn into Executive Session; Chief Pijanowski seconded and the meeting adjourned at 1:53 pm.