

Delaware County 9-1-1 Board Meeting
October 6, 2020
Held via Zoom
1:00 PM

1. Chief Donahue called the meeting to order at 1:00 PM, followed by the Pledge of Allegiance.

2. Approval of minutes from July 7, 2020 meeting:

A motion was made by Commissioner Merrell, seconded by Director Fishel to approve the minutes from the July 7, 2020 meeting. A voice vote was called. All voted Aye.

3. Approval of minutes from July 27, 2020 meeting:

A motion was made by Chief Pijanowski, seconded by Sheriff Martin to approve the minutes from July 27, 2020 meeting. A voice vote was called. All voted Aye.

Roll Call:

In attendance: City Manager Tom Homan, Commissioner Gary Merrell, Sheriff Russ Martin, Chief Bruce Pijanowski, Chief Hrytzik, Chief John Donahue, Assistant Chief Rob Stambaugh, Chief Tom O'Brien, Director Jeff Fishel, Director Patrick Brandt

Absent: City Manager Andy White and Representative Charles Miley

Non-Voting Members: County Administrator Mike Frommer and Lt. Eric Caudill

Others in attendance: Jane Hawes, Nancy Nicodemus, Matt Fletcher and Assistant Chief Joe Pichert

4. Public Comment:

None.

5. Director's Report:

1. Director Patrick Brandt reported on the following:
 - A. Call Volume- Handout
 1. Phone calls 72,688: down by 8,568 (Just over 11.5%)
 2. CAD 69,929: Down by: 7,625 (just over 12.25%)
 3. Radio PTT 4,269,465: Down 780,447 (Just over 15.5%)
 4. Text to 9-1-1 55: up by 12
 - B. Staffing-
 1. Ms. Lyle is on military leave until December 2020
 2. One employees are in training – Hunter Frey
 3. Three vacancy at the inn – We did first round interviews today
 4. Over Time 102,520.86 up by \$10,372.31 or 11.25% over the same time as last year
 - C. OAC 5507 is being reviewed in preparation for JCARR review in 2021 – Some changes being requested, one on CE, section on transferring calls
 - D. We have started our 5507 Audit paperwork. Audit due in Mid-November

- E. ORC 128 – Changes still in limbo, still trying to decide amount increase and if they want to expand the funds to cover MARCS cost. (Good for MARCS but what about the Counties like Delaware that are covering the cost – we should not be forced to join MARCS to receive funds) Still in discussion as Commissioner Humphrey of Clermont County had the same concern
- F. USDD – We could have this active in November. Due to CAD delay, USDD had all of their work ready and created a custom interface AT NO COST for Alert's. They did not want to see their equipment not being used by a center.
- G. We now have access to Olentangy School Camera system
- H. Delaware 911 therapy K-9 Coco – Passed her training test last weekend. Coco also responded to Dublin Police last week, to assist staff after three high profile calls in one morning, two of the calls involved juveniles

Committee Reports:

- a. Administration: At the July 27th meeting the administration committee voted to move forward with the 9-1-1 levy as proposed. Concerns that the levy would take in more money than was needed were softened when Auditor Kaitsa stated the County could roll back collections as needed. There will be a news article from ThisWeek about the levy soon.
- b. Standards and Protocol: The Standards and Protocol Committee did not meet.
- c. Technology: The Technology Committee did not meet. There will be a need to meet soon to discuss the fire/EMS radio template and a disposition list for CAD needs to be redone.

Unfinished Business:

- a. CAD Update: The update is going well. First change order was approved that adjusted our payment dates and extend the maintenance agreement. The Law Enforcement Training is completed. The next training will not start until January 2021.

New Business:

- a. Approval of the 2021 Budget: Director Brandt went over the numbers spreadsheet for the 2021 budget. The second quarter draw has not happened yet.

A motion was made by Director Fishel to amend the 2021 budget to include \$30,000 in line item 5450. The motion was seconded by Chief O'Brien. A voice vote was called. 9 members vote Aye. Commissioner Merrell Abstained.

A motion was made by Sheriff Martin, seconded by Chief Hrytzik to recommend the modified 2021 budget to the Board of Commissioners. A voice vote was called. 9 members vote Aye. Commissioner Merrell Abstained.

Other Business:

None.

The next meeting is set for December 2, 2020. This meeting will include the election of officers.

A motion from Sheriff Martin was made to adjourn the meeting at 1:48 PM. The motion was seconded by Commissioner Merrell. A voice vote was called. All voted Aye.