

Delaware County 9-1-1 Board Meeting  
December 2, 2020  
Held via Zoom  
1:00 PM

1. Chief Donahue called the meeting to order at 1:01 PM, followed by the Pledge of Allegiance

**2. Approval of minutes from October 7, 2020 meeting:**

A motion was made by Chief Pijanowski, seconded by Commissioner Merrell to approve the minutes from the October 7, 2020 meeting. A voice vote was called. All voted Aye.

**3. Public Comment:**

None.

**4. Director's report:**

1. Director Patrick Brandt reported on the following:
  - A. Call Volume- Handout
    1. Phone calls 88,388: down by 9,873 (11%)
    2. CAD 85,661: Down by: 11,338 (12%)
    3. Radio PTT 5,164,029: Down 967,215 (16%)
    4. Text to 9-1-1
  - B. Staffing-
    1. Ms. Lyle has returned
    2. One employees in training – Ruth
    3. Two vacancy at the inn
    4. Over Time 123,372 up by \$15,971 or 12.9% over the same time as last year
  - C. OAC 5507 is being reviewed in preparation for JCARR review in 2021 – Some changes being requested, one on CE, section on transferring calls
  - D. Successful on our 5507 Audit
  - E. Successful on our CALEA only a couple on changes
  - F. ORC 128 – Changes still in limbo, still trying to decide amount increase and if they want to expand the funds to cover MARCS cost. (Good for MARCS but what about the Counties like Delaware that are covering the cost – we should not be forced to join MARCS to receive funds). Still in discussion as Commissioner Humphrey of Clermont County had the same concern
  - G. Budget – USDD not sure if going to be signed off on by end of year. Might have to wait until CAD go-live if this is correct, I'm increasing the budget the remainder of the PO as we cannot carry over past q1.
  - H. Also looking at a change order with Tyler on Pictometry and Smart9-1-1 Interface
  - I. FLAG from Chelsea

**5. Committee Reports:**

a. Administration:

None.

b. Standards and Protocol:

None.

c. Technology:

Director Brandt will put out an update on the CAD system.

6. Unfinished Business:

None.

7. New Business:

Discussion of past practices occurred.

a. Election of Officer:

- i. Chair: Chief John Donahue
- ii. Vice Chair: Chief Steve Hrytzik
- iii. Secretary: Director Jeff Fishel

A motion by Trustee Miley, seconded by Commissioner Merrell to close the nomination of officers. A voice vote was called. All voted Aye.

A motion was made by Chief Pijanowski, seconded by Director Fishel to accept the nomination of officers. A voice vote was called. All voted Aye.

b. Setting the 2021 meeting dates and starting at 1:00 PM

- i. January 5, 2021
- ii. March 2, 2021
- iii. May 4, 2021
- iv. August 3, 2021
- v. October 5, 2021
- vi. December 7, 2021

8. Executive Session not necessary.

9. **Other business:**

Chief Donahue: This has been an unusual year. Congratulations to Director Brandt on the CALEA accreditation. Thank you to Director Brandt for managing everything this year.

Director Brandt: Thank you to Deputy Auditor Si Kille and (former) Director Brad Lutz for their work with budget projections. The budget came in just under \$1500 of the projections.

Motorola Solutions gave the County a \$40,000 incentive to close on the purchase of equipment and services by the end of 2020. The Commissioners approved the purchase on November 30, 2020.

10. **Adjournment:** A motion was made by Trustee Miley to adjourn the meeting at 1:31 PM.