

Delaware County 9-1-1 Board Meeting
March 2, 2021
Held via Zoom 1:00
PM

In attendance: Chief John Donahue, Director Jeff Fishel, City Manager Tom Homan, Chief Stephen Hrytzik, Sheriff Russ Martin, Commissioner Gary Merrell, Chief Bruce Pijanowski, Chief Tom O'Brien, Assistant Chief Rob Stambaugh, Trustee Charles Miley, Director Patrick Brandt, County Administrator Mike Frommer, LT Eric Caudill

1. Chief Donahue called the meeting to order at 1:00 PM, followed by the Pledge of Allegiance.

2. Approval of minutes from December 2, 2020 meeting:

A motion was made by Chief Hrytzik, seconded by Trustee Miley to approve the minutes from the December 2, 2020 meeting. A voice vote was called. All voted Aye.

3. Public Comment- None

4. Director's report- Director Brandt reported on the following:

A. 2020 Annual Report- Handout

1. Phone calls 95,738: down to call due to Covid-19
2. Public safety radio communications down 19%
3. CALEA accreditation ongoing
4. Implementation of CAD dispatching system with a go live date of August 2021
5. Implementation of Therapy Dog program
6. Four lifesaver Awards
7. Three employees with 10 years of service all transfers from Delaware City
8. Met and exceeded 5507 standards for the State of Ohio
9. Financial Summary
 - Materials, Supplies and Equipment: \$444,020.70
 - Service & Charges: \$1,158,738.56
 - Salary & Benefits: \$2,293,798.34
 - Capital: \$589,818.87

10. 2021 Initiative

- Implement Computer Aided dispatching (CAD) system
- Meet NFPA metric
- Smart911 and PulsePoint

B. Staffing

1. In process of hiring- market is competitive
2. Union negotiations still ongoing for new contract

C. ORC 128 submitted \$.25 per universal device with 911 call capability vs per cell phone

D. ORC 128.06 still under review. Committee wants to tag a fee for MARCS calls. Delaware and Clermont Counties object to the fee due to owning systems. Director Brandt will brief 911 Board when more is known.

- E. Delaware County fiber optic bid- Director Brandt recommends 911 be included in the rebid process. The cost to include towers not part of a medic structure or connected to fiber is \$400,415.52. The microwave with Ring system 911 currently operates was purchased in 2006 for just under \$1,000,000.00. The system was upgraded in 2013 for \$512,000.00. The current system works but Director Brandt has the following concerns for the future of the current system.
- a. Non 911 structures installed in the 911 microwave dish pathways
 - b. Cost of future maintenance for tree growth
 - c. FCC unregulated 6 GHz bandwidth which was protected link to link for public safety. A database to protect areas around public safety towers has not been established. At this time there's no way to prevent unregulated and unlicensed wireless usage within tower pathways.
 - d. Potential increase in cost to install fiber for just 911 in the future.

Director Brandt recommends joining the county project and installing fiber optics to the 911 towers.

A motion was made by City Manager Homan to recommend to the County Commissioners the expenditure for the funding of the fiber optic project, seconded by Chief O'Brien. Director Brandt clarified the cost of connecting Genoa Fire station to the tower was not included in the original bid. City Manager Homan amended the motion to not exceed \$450,000.00, Chief O'Brien seconded. A voice vote was called. All voted Aye.

- F. Director Brandt will work with Janes Hawes to send an electronic copy of the annual report to all of the townships.

5. Committee Reports

- A. Administrative- none
- B. Standards & Protocol- none
- C. Technology- none
- D. Assigning Members to Committees
 1. Administrative Committee
 - Chair-
 - City Manager- Tom Homan
 - City Manager- Andy White
 - Commissioner- Gary Merrell
 - Sheriff- Russ Martin
 - County Admin- Mike Frommer
 - 911 Director- Patrick Brandt
 - 911 Board Chair-
 - Trustee- Charles Miley
 2. Standards & Protocol Committee
 - Chair-
 - Chief Steve Hyrtzik
 - Chief Bruce Pijanowski
 - 911 Director- Patrick Brandt
 - EMS Director- Jeff Fishel
 - 911 Board Chair- Chief John Donahue
 - Fire Committee

3. Technology Committee

- Chair-
- 911 Director-Patrick Brandt
- Captain Scott Vance
- Chief Steve Hyrtzik
- 911 Board Chair- Chief John Donahue
- Captain Penrod
- Chief Rob Stambaugh

6. Unfinished Business

- A. New World CAD – project is moving along. Go live date is August 31, 2021. Training will be the end of July. All systems will work off the same RMS. A meeting will be set in the next few weeks to update the core representatives.
- B. USDD Automated Dispatch- Training has been finalized. Project is moving along, and Director Brandt would like to see it go live by 03/31/21.

7. New Business

- A. Radio System- Radio system failure on February 23rd. The system went into site trunking. All the towers were functional and everything was operational. All of the consuls in the COM centers went dead. UPS failure caused the problem. The system was manually switched over to standard AEP, and operations were restored. Director Brandt will have an after action report on the incident.
- B. MARCS-
 1. The state is implementing radio authentication. Each radio that does not have authentication software will need to be updated by July 2025. Cost per radio to update is \$80.00. Newer radios have the software, but 200 radios will need to be updated.
 2. State is implementing state wide roaming. The state will allow the 2 talk groups Delcom uses.
- C. Motorola additional frequency project is done and online.
- D. Delaware City in-vehicle repeater- LE users should avoid using car to car talk group. Car to car removes the repeater and the communication will be picked up by the Fire group. A request has been filed with the FCC to add a new frequency to correct the issue.

8. Adjourning into Executive Session- none

9. Other Business- none

Next meeting is scheduled for May 4, 2021

10. **Adjournment-** A motion was made by City Manager Homan to adjourn the meeting at 1:58 PM, seconded by Chief O'Brien.

