

Delaware County 9-1-1 Board Meeting
August 3, 2021
1:00 PM

In attendance: City Manager Tom Homan, Commissioner Gary Merrell, Chief Bruce Pijanowski, Chief Hrytzik, Chief John Donahue, Assistant Chief Rob Stambaugh, Representative Charles Miley, Director Jeff Fishel, Director Patrick Brandt, County Administrator Mike Frommer, Matthew Fletcher (9-1-1), and Sarah Dinovo.

1. Chief Donahue called the meeting to order at 1:00 PM, followed by the Pledge of Allegiance.
Approval of the minutes from March 2, 2021 meeting:
2. Trustee Miley pointed out two errors in the minutes before approval. In section 4e. the amount should be \$1,000,000.00, not \$1, 00,000.00 and there should be a dollar sign in front of 512,000.00. A motion was made by Trustee Miley, seconded by Director Fishel to approve the minutes from March 2, 2021 as amended. A voice vote was called. All voted Aye.
3. **Public Comment-** None.
4. **Director's Report-** Director Brandt reported on the following:
 - a. Staffing- Four vacancies: One part time, one to Bucyrus, one term, and one left due to child care.
 - b. ORC 128 is being finalized and will be introduced into the House when they return from break. A discussion about how what changes are being sought and what the effect of them occurred.
 - c. Union Contract is finalized. The contract ended up in fact finding. In the end they ended up with less.
 - d. FD Mobile are rolling out to agencies.
 - e. 98 % of all portables have been updated.
 - f. Working with Aviat on new maintenance contract. The current contract ends in April 2022.
 - g. Working with Dublin/COIRS on joint venture to bundle our maintenance contract for a savings of \$156,000/year 1; \$107,000/year 2= overall close to \$722,000/over 6 years.
 - h. Working on new maintenance contract with Motorola on the 9-1-1 phone system. The term would only be for one year until the results of ORC 128 are worked out.
 - i. Looking at upgrade in 2023 due to server and workstation age
 - i. Budget to Actual worksheet was distributed to those present. The second half draw has been released. The second half rollbacks have not been released. There may be a need to ask for a supplemental appropriation due to contract negotiations.
5. **Committee Reports:**
 - a. Administration: No reports. A discussion about when/if surveys would be distributed occurred.
 - b. Standards and Protocol: No reports.
 - c. Technology: No reports.

6. Unfinished Business: 2021 Project Updates

- a. Tyler CAD: Going very well. The Fire Departments and Law Enforcement trainings are complete. 9-1-1 will start on August 17th. The CAD is still on target to go live on August 31st.
 - i. The run cards have been updated by Matt Fletcher;
 - ii. GIS has been very helpful. Grove City went live a couple of months ago and Licking County went live today. Director Brandt will be reaching out them to find any helpful tips or errors they encountered.
 - iii. There will be one more change order for the modules for the Law Enforcement side for Juvenile Court to receive information.
- b. USDD (automated dispatch system) is going well. Chief Donahue reported the ‘voice’ was good as it the same no matter the time of day and the information relayed is in the same order. Assistant Chief Stambaugh reported the nuances of the voice for street names takes some getting used to but it was a major hindrance. Genoa Fire has installed lights and a report board inside their facility. There is also a timer for response times out for them to view.
- c. PulsePoint: Set up to go live on August 31st as a soft launch.
- d. Radio System: Chris Waldo has most finished and will have two left for 2022 which is on track.
- e. Fiber: Director Lewis is meeting with the vendor, the contract and been signed and been approved by the Board of Commissioners. The lateral to Genoa Fire Department installed last year did not get to the tower. That lateral will need to be completed. It should be finished by late 2021 or early 2022.
- f. Recording System: The grant fund application was not approved. Have received a quote from GSA and HGAC; both are close. Contract to be approved before the end of the month and installed before the end of the year.

7. Other business

The CAD system will include preemptive traffic control. A discussion about that will work with the various municipalities and vehicles occurred.

The next meeting is scheduled for September 28, 2021 at 1:00 PM.

A motion was made by Chief Pijanowski, seconded by Trustee Miley to adjourn the meeting at 1:52 PM. A voice vote was called. All voted Aye.

Respectfully submitted by Sarah Dinovo