

Delaware County 9-1-1 Board Meeting  
October 11, 2021  
2:00 PM

In attendance: City Manager Tom Homan, Commissioner Gary Merrell, Robert Penrod (for Chief Bruce Pijanowski), Chief Hrytzik, Chief John Donahue, Assistant Chief Rob Stambaugh, Representative Charles Miley, Director Patrick Brandt, Deputy County Administrator Dawn Huston, and Sarah Dinovo.

Chief Donahue called the meeting to order at 2:02 PM, followed by the Pledge of Allegiance.

- 2. Approval of the minutes from August 3, 2021 meeting:** A motion was made by Mr. Homan, seconded by Trustee Miley to approve the minutes from August 3, 2021. A voice vote was called. All voted Aye.
- 3. Public Comment-** None.
- 4. Director's Report-** Director Brandt reported on the following:
  - Lost 2 to work from home jobs
  - Lost 1 due to child care/husband's work
  - In process of hiring 3
  - The number of applicants is down
  - CALEA Yearly Review begins October 23<sup>rd</sup>.
  - Stats will be limited for another month as awaiting training on DATA mining
  - Call volume still down prior to 2020. We were over 80K phone calls now currently at 76K
- 5. Committee Reports:**
  - a. Administration: Has not met.
  - b. Standards and Protocol: Has not met.
  - c. Technology: Has not met.
- 6. Unfinished Business:**
  - a. 2021 Project Update
    - i. Tyler CAD- Still working out issues but coming along.
    - ii. Fiber- Vendor is working on Medic Stations then Tower Site and Sewer.
    - iii. Recording System- Go live November 1<sup>st</sup>.
- 7. New business**
  - a. 2022 Budget:

Budget Highlights: Levy funds - Increase \$25,636. Wireless funds: Decrease \$191,102

Revenue Levy: We will start to see funding from our new levy. After conversations with the Auditor's Office, I have estimated our revenue to increase by \$259,445.73 over 2021.

Revenue Wireless: Wireless is going to remain the same for 2022. I would anticipate change in 2023 or 2024. House Bill 445 was introduced at the Ohio House to revise ORC 128 on Wednesday. ORC 128 is the 9-1-1 section of Ohio Law which covers the .25 on your cell phone bill. HB 445 plan to change from just cell phones to universal devices being changed .25 per device.

Expenditures- Levy: Salaries: Raises are per the Union Contract and non-union are predicted to receive 3% for 2022 plus 1% for 2021 for a total of a 4% increase. We are not paying retro for 2021. With our new CAD system our need for GIS support has increased. In a conversation with Auditor Kaitsa and Director Parsons, we have discussed 9-1-1 picking up 50% of a person and the Auditor would fund the remaining 50%.

Materials and Supplies over 1000: As we are still finishing up our radio purchase to remove the old units from 2020, we have \$350,000 budgeted to complete this process.

Maintenance Contracts: Our Motorola Contract will expire the end of 2021. In working with the COIRS Board we were able to secure a new 6 year contract together versus separate contracts. This will save the County and COIRS thousands. We also requested Motorola to move our contract cycle from January 1st to April 1st Therefore, year one will have an additional cost as we are paying for three months additional.

Capital Items: Based on a conversation with Motorola we have budgeted \$350,000 for a new shelter at Dunham. \$30,000 to complete the electrical work at 4 sites and \$425,000 for fiber work. This year we executed a contract for fiber to our tower sites. This work will not be completed by the end of the year. Instead of rolling the funds, I will close the PO and open a new one in 2022.

Wireless Funds: No capital expenses. Remaining expenses are phone line, APCO EMD, Text to 9-1-1, and maintenance contracts.

- 8. No need for executive session.
- 9. Lt. Cullen has been promoted.
- 10. The Meeting was adjourned at 2:35 PM with a motion from Chief Hrytzik, second from Commissioner Merrell.

The next meeting is scheduled for December 7, 2021 at 1:00 PM.

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Respectfully submitted by Sarah Dinovo