

Delaware County 9-1-1 Board Meeting  
December 1, 2022  
1:00 PM

In attendance: Delaware City Manager Tom Homan, Commissioner Gary Merrell, Sheriff Russ Martin, Chief Adam Moore, Chief Steve Hrytzik, Chief John Donahue, Assistant Chief Chris Kovach, Chief Marvin McIntire, Trustee Charles Miley, Director Jeff Fishel, Director Patrick Brandt, Matthew Fletcher, Jill Jones and Anna Smith

Chief Hrytzik called the meeting to order at 1:02 PM, followed by the Pledge of Allegiance.

**Approval of the minutes from October 4, 2022 meeting:** A motion was made by Commissioner Merrell, seconded by Sheriff Martin to approve the minutes from October 4, 2022. A voice vote was called. All voted Aye.

**Public Comment**

None.

**Director's Report-** Director Brandt reported on the following:

- A. Revenue
  - a. Wireless – on track
- B. Expenditures
  - a. Levy – estimating Overtime will be up – salaries are under
    - i. Fiber in progress delayed due to make-ready work on poles will be carrying over the full amount. The fiber located at 'the point' will also need to be moved before the construction starts in that area.
    - ii. Shelter quote came in at \$345,900– Motorola indicates on state term.
    - iii. SE Residential TIF applied in 2019 was finally approved. TIF is from 2016 to the current TIF is a retroactive payment of \$17,200
- C. Call Volume
  - 1. Phone calls: UP from 2021
  - 2. CAD: Down
  - 3. Radio PTT: Down
  - 4. Staffing- down 6 – 3 in training, 1 person from recruitment.
- D. ORC 128 – HB 445 is a bust; no go for this year.
- E. Audit completed 2 weeks ago – in compliance.
- F. CALEA:
  - a. Director Brandt and Matt Fletcher went to the CALEA conference– in compliance but expressed concern with an assessor.
  - b. Next on Site June 26 – 28, 2023
  - c. Award – Washington (state) Conference November 8 -11, 2023

**Committee reports:**

None

**Unfinished Business:**

None

**New Business:**

- 2023 Budget: Director Brandt reviewed the handouts pointing out differences in the 2022/2023 line items. The wireless budget went up from 2022. Motorola will be upgrading the consoles in the center. This is done every five (5) years.
- Levy funds – fiber optic has yet to be finished.
- Tom Homan introduced Jill Jones, Sherriff’s Office Records Dispatch to the group.
- 2023 Meeting dates set, meeting time 1 pm.
- Election of Officers for 2023:
  - Chair, Steve Hrytzik, nominated and 2<sup>nd</sup> all voted Aye.
  - Vice Chair, Chief Kovach, nominated and 2<sup>nd</sup>, all voted Aye.
  - Secretary, Charles Miley, nominated and 2<sup>nd</sup>, all voted Aye.

**Adjourning into Executive Session:**

Not necessary.

**Other business:**

None

A motion was made and seconded to adjourn the meeting at 1:26 PM. A voice vote was called. All voted Aye.

The next meeting is scheduled for February 7, 2023 at 1:00 PM.

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Respectfully submitted by Anna Smith