



## DELAWARE COUNTY EMERGENCY COMMUNICATIONS

10 COURT STREET, DELAWARE, OHIO 43015  
MAIN: 740-833-2160 FAX: 740-833-2159

Delaware County 911 Board Meeting Minutes  
Delaware County Emergency Management Agency- 10 Court Street-EOC  
October 3<sup>rd</sup>, 2023 - 1:00

In attendance: Commissioner Gary Merrell, Sheriff Balzer, Chief Adam Moore, Chief Kovach, Chief O'Brien, Trustee Charles Miley, Director Lauren Yankanin, Ron Jallows, County Administrator Tracie Davies, Ali Glusich, Jill Jones, Matt Fletcher, and Joe Ponzi.

### Approval of August 8, 2023 Meeting Minutes

There was a motion made by Mr. Miley and seconded by Mr. Merrell to approve the August 8, 2023 meeting minutes. A voice was called. All voted Aye.

### Public Comment

There was no public comment.

### Director's Report-

**Director Yankanin reported on the following:**

#### Budget Status

- a. Revenue - Levy and Wireless Fund Metrics
- b. Overtime Cost – Up 36.09% from this time last year.

#### Metrics

- a. Performance metrics on call times and dispatch times –the metrics are at a higher rate than we were this time last year. An overall improvement over last year.
- b. Call volumes compared to the previous year
  - i. 20.86% more phone calls.
  - ii. 6.24% more CAD calls for service
  - iii. 1.97% fewer radio system push to talks.

#### Retention Incentive from the Grant

The status of the incentive is still at the State level. The Director of Finance continues to ask for an update.

#### Legislative update

- a. The wireless fund amount changed again before the final passage into law. The amount is \$0.40/wireless, VOIP, and multi-line telephone system. They did not include wire lines, which was initially proposed.
- b. In 2025, the \$0.40 fee reverts back to \$0.25. The intent is to work to prevent the reduction.
- c. The amount going to the PSAPs is now 72% of the collected amount versus 97%. The distribution formula changes this month, while the amount collected does not change until January. This results in a shortfall for the local governments.
- d. During the last ESInet Steering Committee meeting, a motion was passed to take funds from the State 911 fund and route a percentage back to the local governments to make up the difference from the shortfall.
- e. Work for this group will be revising the county final plan. The first revised plan is due to the 911 program office by April 3, 2024. The revisions will cover the addition of NG911.
  - i. The 911 program office will host a workshop to assist county coordinators in understanding the process of this task.

- ii. Lauren will attend the NG911 Roadshow put on by the 911 program office later in the month to learn more about the deployment of NG911 in the state.

### Staffing

- a. 911 is down 10 full time positions and one tour commander position. They have two in training and had a good interview with one last Friday. Applications continue to come in.

### Projects Update

- a. The Ashley and Dunham shelters will ship in November and December.
- b. The completion of the fiber project has been delayed until December at the earliest. The money set aside for it has been moved to 2024 in anticipation of further delays.
- c. The phone system upgrade will start in late October and go through several phases into December.
- d. Licking County CAD to CAD project is still waiting on an agreement from legal to finalize that project.

### Director Yankanin's tasks

- a. Hiring has been the main focus.
  - iii. Completing a staffing analysis
  - iv. Moving from an in-person to an online CritiCall exam.
  - v. Implementing emergency hiring procedures
  - vi. Evaluating the hiring process as a whole
- b. Preparing for the CALEA conference and our reaccreditation hearing.
- c. Negotiations preparation – we anticipate changes to the contract.

### **2024 Budget Approval**

Notable changes:

- Fund 214
  - Increase of \$397,217 or 7.3%
    - Attributed to an increase of \$175,000 for Machinery & Equip (Account 5450)
    - Also attributed to an increase of \$66,534 for Tools & Equipment (Account 5260)
- Fund 217
  - Decrease of \$290,400 or 32.1%
    - Attributed to a decrease of \$349,829 for Machinery & Equip (Account 5450)

5410: In 214 - Replacement shelter – Need to work with Randy to figure out which one.

5450: In both 214/217 is the split for the replacement generator.

5260: In 217 - increase is for replacement radios for tour commanders and SO

There was a motion made by Mr. O'Brien and seconded by Mr. Miley to approve the 2024 Budget. A voice was called. All voted Aye.

### **Committee Reports**

- a. Administration – Nothing to report on.
- b. Standards Protocol– Nothing to report on.
- c. Technology– Nothing to report on.

### **Adjourning into Executive Session (if necessary)**

There was no need to meet for Executive Session.

### **New or Other Business**

There was no new or other Business to report on.

### **Adjournment**

There was a motion made by Chief O'Brien and seconded by Mr. Miley to adjourn the meeting at 1:33pm.

**Next Meeting: December 5, 2023**