



DELAWARE COUNTY EMERGENCY COMMUNICATIONS

10 COURT STREET, DELAWARE, OHIO 43015

MAIN: 740-833-2160 FAX: 740-833-2159

Delaware County 911 Board Meeting Minutes
Delaware County Emergency Management Agency- 10 Court Street-EOC
February 4, 2025 - 1:00 p.m.

In attendance: Chief Adam Moore, Trustee Charles Miley, Police Chief Ron Sallows, Marvin McIntire, 911 Director Lauren Yankanin, EMS Director Jeff Fishel, County Administrator Tracie Davies, Sheriff Jeffrey Balzer, Delaware City Manager Paul Brake, Fire Department Representatives Jimmy Reardon and Tom O'Brien and Clerk Brandy Wilson.

Meeting started at 1:03 p.m.

Approval of October 1, 2024 Meeting Minutes

There was a motion made by Mr. Miley and seconded by Mr. McIntire, to approve the October 1, 2024 meeting minutes. A voice was called. All voted Aye.

Public Comment

There was no public comment.

Director's Report

February 4, 2025 Director's Report

1. Goal Updates – 2025 Goals and Projects
 - a. Generator replacement at the 9-1-1 Center – Continuation from 2024. Generator was purchased but not installed.
 - b. Tower shelter replacement at the Riverview site behind Concord Twp. Fire at Dublin/Home.
 - c. Compliance with State of Ohio technical and operations standards (OAC 5507) during the annual review
 - d. FirstArriving Launch
 - e. Successful Year-Two CALEA review
 - f. Mental Health Education
 - g. Upgrade Vesta Equipment for NG911 Connectivity - \$34k, budgeted \$40k.
 - h. UPS Replacement at Prime
 - i. Motorola hardware update – routers and switches to be replaced at tower sites and comm centers
 - Full Evac Drill while work is done at Court Street
 - j. Motorola software upgrade May 12-23
 - Necessitates an upgrade to the recorder. \$22k.
2. Staffing Update
 - a. Three trainees. One has some multi-tasking challenges, but we've been working to remediate those issues to see if we can help him be successful. The other two are doing well. One has experience and is moving along smoothly.
 - b. We have seven dispatcher vacancies and one supervisor vacancy. One trainee was lost from training, and another dispatcher went to Delaware City Muni Court. Dispatcher vacancies continue to be a priority. We are posting a process this week. The last one for experienced candidates netted two who ultimately backed out.

3. Government Assistance Funds Update
 - a. Attended multiple PSAP Ops Subcommittee meetings recently. The next one is scheduled for tomorrow. Topic of discussion has been determining a formula to allocate funds to PSAPs. The driving factor here is trying to provide PSAPs with funds more equitably based on call volume.
 - b. The formula discussed at the first meeting I attended would result in Delaware County losing over \$300k in government assistance funds. We would go from our 2023 amount of over \$500k to \$180k.
 - c. The subsequent meeting discussion centered on PSAPs not losing the funding amounts they received in 2023. Some discussion regarding needing to contact the legislators to get them to understand the need.
4. Other State Updates
 - a. Revenue reporting form due March 1.
 - b. ORC requires an annual review of the current final plan, which will be on the agenda for the session. The recommendation is to make no revisions.
5. Levy
 - a. Meeting with Justin Nahvi today to discuss some forecasting as it pertains to levy planning. More to come.
6. Annual Reporting to the Board
 - a. Risk Management – No BWC, risk management, or liability claims for 2024.
 - b. Complaint Review – 1 formal complaint – DCSO issue. Policy failure.
 - c. Recruitment Plan - reviewed recruitment efforts. Efforts were made through community events such as First Friday, firehouse open houses, etc. Additionally, increase social media presence and posting. Working with Olentangy for direct-to-workforce graduates and attended multiple events.
 - d. Grievances – 1 Grievance for Calendar year 2024 – Rand’s. Not a grievance.
7. 988/911 Interoperability
 - a. Working with Helpline and Delaware Morrow Mental Health and Recovery Services Board
 - b. Had a few meetings so far discussing efforts and a plan.
 - c. Reviewing case studies, going to talk with Cincinnati’s comm center leadership about their program, also awaiting a report from Peg’s Foundation regarding a five PSAP pilot in Ohio. Expected mid-year.

Committee Reports

- a. Administration – Nothing to report on.
- b. Standards Protocol– Nothing to report on.
- c. Technology– Nothing to report on.

New or Other Business

There was a motion made to select Chief Adam Moore as the 2025 9-1-1 Board Chairperson; motion made by Mr. Fishel and seconded by Mr. McIntire, to select Chief Adam Moore. A voice vote was called. All voted Aye.

There was a motion made to select Marvin McIntire as the 2025 9-1-1 Board Vice- Chairperson; motion made by Mr. Fishel and seconded by Mr. Moore, to select Marvin McIntire. A voice vote was called. All voted Aye.

There was a motion made to select Trustee Charles Miley as the 2025 9-1-1 Board Secretary; motion made by Mr. Fishel and seconded by Mr. McIntire, to select Trustee Charles Miley. A voice vote was called. All voted Aye.

Adjourning into Executive Session (if necessary)

There was no need to meet for Executive Session.

Adjournment

There was a motion made by Mr. Reardon and seconded by Mr. Miley to adjourn the meeting. A voice vote was called, All voted Aye.

Next Meeting: April 8, 2025 at 1:00 p.m.