



DELAWARE COUNTY EMERGENCY COMMUNICATIONS

**10 COURT STREET, DELAWARE, OHIO 43015
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Delaware County 911 Board Meeting Minutes
Delaware County Emergency Management Agency- 10 Court Street-EOC
October 14, 2025 - 1:00 p.m.

In attendance: Chief Adam Moore, Trustee Charles Miley, 911 Director Lauren Yankanin, EMS Director Jeff Fishel, County Administrator Tracie Davies, Sheriff Jeffrey Balzer, Delaware City Manager Paul Brake, Fire Department Representatives Chief Jim Reardon and Chief Chris Kovach, Commissioner Gary Merrell, Powell Police Chief Ron Sallows and Clerk Brandy Wilson.

Meeting started at 1:00 p.m.

Approval of September 2, 2025 Meeting Minutes

There was a motion made by Mr. Miley and seconded by Mr. Sallows, to approve the September 2, 2025 meeting minutes. A voice vote was called. All voted Aye. Mr. Merrell and Mr. Kovach abstained, due to absence of particular meeting.

Public Comment

There was no public comment.

Director's Report

State Updates

- We are looking at end of Q1/beginning of Q2 for NG911 cutover next year. We've worked with GIS, and they've almost completely finished our data. I've been working with B&C regarding their efforts to get Motorola scheduled for the EIM upgrade that we ordered in April. OARnet currently has us on their general-purpose service and wants to convert us to public safety. We have a meeting with OARnet and the state in November. I've also met with Frontier regarding their last-mile fiber connectivity.
- The increase in government assistance funds has taken effect. However, we likely won't see the increase in distribution until December or January. It takes time to be adjusted by the carriers, distributed to the state, and then distributed to the locals.
- I received our state compliance documents last week. I'll be working with Matt and Jeanette to collect all of our proof documents to submit by November.

Staffing Updates

- Julia, Dakota, and Heather started last Monday. We have three more starting on December 8. One part-time employee spoke with me yesterday about returning to full-time at the end of the year or the start of next year. That would leave us with two vacancies, taking us from nine two weeks ago to two around the start of the year.
- One trainee was just released from training at the end of last week. The second is still working towards finishing her training.

CALEA year two audit went well. The only item we were questioned about was our job postings, which were missing information about the timeline for the hiring process. I completed a note-to-file, and we will rectify this on our next job posting. No other issues came up, and we were otherwise in compliance with the standards. Thank you to Matt for his efforts in preparing our files and working through the review process.

Generator replacement update – Quotes were re-done by the appropriate vendors, POs have been pulled, and necessary agreements are complete to get the work done to install the new generator at 911. This was originally quoted by Seller’s Electric at \$68,500. Once the three separate vendors quoted their work, it was \$46,179.80. In talking with Justin, our finance director, we have enough in our capital line item to cover the required amount.

Levy – Just a reminder about the levy on the November ballot. I attended the Sunbury/Big Walnut Chamber breakfast on Friday. We’ve been to several open houses and have a few more on the schedule. We’ve taken and handed out the information cards to every event we’ve attended over the last several weeks.

Committee Reports

- a. Administration – Nothing to report on.
- b. Standards Protocol– Nothing to report on.
- c. Technology– Nothing to report on.

Open Business

- a. 2026 Budget. A motion was made by Mr. Fishel, and seconded by Mr. Kovach, to accept the 2026 Budget and recommend approval to the Board of Commissioners. A voice vote was called. All voted Aye. Mr. Merrell abstained from voting.

Adjourning into Executive Session (if necessary)

There was no need to meet for Executive Session.

Good of the order

Mr. Sallows had questions about Healthcare premiums increasing.

Adjournment

There was a motion made by Mr. Sallows, and seconded by Mr. Balzer, to adjourn the meeting. A voice vote was called, All voted Aye. Meeting adjourned at 1:16 p.m.

Next Meeting: February 10, 2026 at 1:00 p.m.